

**NEHALEM CITY COUNCIL
COUNCIL MINUTES
REGULAR MEETING
January 8, 2024**

REGULAR SESSION

Mayor Chick called the Regular Council Meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance. The meeting was held in-person and by Zoom video conference.

COUNCIL MEMBERS PRESENT: Phil Chick, Mayor
Hilary Howell, Council President
Dave Cram, Council Member
Doug Larzelier, Council Member

EXCUSED: John Coopersmith, Council Member

STAFF PRESENT: Lori Longfellow, City Manager
Yuriy Ukhach, Deputy City Recorder
Brian Moore, Public Works Director
Contract City Attorney, Carrie Richter (on Zoom)
Contract City Engineer, Kyle Ayers (on Zoom)

VISITORS: Clay Sellers
on Zoom:
Rod Murphy
Unidentified visitors

MINUTES

The Council reviewed the minutes of the December 11, 2023, Regular Council Meeting. Council President Howell noted a correction to the minutes. Council President Howell **MOVED** to approve the minutes of the December 11, 2023; Regular Council Meeting as corrected. Councilor Cram **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Howell, Cram, and Larzelier; No: None).**

POLICE REPORT

The Council reviewed the Police Report for December 2023.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

PUBLIC HEARING: ORDINANCE 2024-01: AN ORDINANCE EXTENDING AN EXISTING MORATORIUM ON NEW CONNECTIONS TO THE CITY WATER SYSTEM IN THOSE AREAS NORTH/NORTHEAST OF BOB'S CREEK FROM NORTH FORK ROAD (EXCLUDING LANDS IDENTIFIED AS RIVERVIEW MEADOWS PHASES 2 AND 3), AND EAST OF THE INTERSECTION OF NORTH FORK ROAD AND MCDONALD ROAD DUE TO LACK OF WATER SYSTEM ADEQUACY FOR A SECOND SIX MONTH EXTENSION PERIOD; AND DECLARING AN EMERGENCY

Mayor Chick opened Public Hearing at 6:03 p.m.

Contract City Attorney Carrie Richter related that in November of 2022 the Council declared the Moratorium due to a lack of adequacy with respect to water pressure and fire flows; on January 9th, 2023, the Council adopted a Resolution identifying a corrective program to address the water pressure and fire flow concerns. Richter added that in June of 2023 the city installed the pressure sustaining valve that was yet to be tested; that month the Council adopted an Ordinance extending the moratorium for an additional six months. Richter noted that based on the materials that have been provided, it is the staff's recommendation that the Council proceed with extending the Moratorium for another six months period which will last until July 9th of 2024.

Contract City Engineer Kyle Ayers related that the city has undergone a few different revisions since the last time the water Moratorium was passed; the city installed the pressure check valve that was connected at the intersection of North Fork and Riverview Meadows Road, on the six-inch line going up to Riverview Meadows. He explained that anytime the high water-flow was introduced on the lower sections in the North Fork Road area, the water pressure at Riverview Meadows was dropping below the state required 20 psi and that is why the pressure check valve was installed to alleviate this issue. Ayers related that the valve was installed in summer of 2023 by Bob McEwan, and since then the city ran a few different pressure tests; the staff duplicated the fire flow that would be seen during the fire event on the North Fork; the test was performed on the fire hydrant at the corner of North Fork Road and Vern Scovel's Road and the fire flow reached 1057 gallons per minute where originally the flows were at 718 gallons per minute; during the test the check valve was operating as intended and it kept the pressure at Riverview Meadows sustained at 28-30 psi and it did not drop below 20 psi; the check valve test was

successful and the city is now meeting the drinking water standards requirements set forth by the Oregon Health Authority. He added that the city continued to do additional tests and found out that there is still a fire flow issue at McDonald Road and on Highway 53; the check valve was never meant to solve the fire hydrant flow problems but to keep pressure from dropping below that 20 psi mark at Riverview Meadows. Ayers noted that the original fire flow tests on McDonald Road showed 529 gpm and now we are getting 907 gpm which is a substantial increase; on Highway 53 it went from 362 gpm to 376 gpm which was not much of an increase at all. He stated that this showed that the city needs to extend the water Moratorium for another 6 months, to be able to continue to work on the system and to make more improvements. He noted that there are a few options for fixing the problem overall; one of the things that the city was waiting for was for Riverview Meadows Phase 2 & 3 development to begin construction and install their water reservoir and booster pump station that has the possibility of increasing flow; and another possibility is a reservoir at the Fire Department substation on Highway 53 although the Fire Department has not currently committed to this idea. Ayers noted that another idea was to have a water line coming from Tideland Road that would create a looped system; and also, the development of the Coal Creek water rights by installing a micro-treatment plant at the Coal Creek intake. He added that the city needs to continue testing, validating the information, and coordinating with all the different parties that have been working on this so far. Ayers stated that the Moratorium should be extended for another 6 months.

Council President Howell noted that the city just keeps pushing it off and asked at what point should the city try to either work out something with the Fire Department or look into doing another water line as opposed to just doing Moratoriums.

City Manager Lori Longfellow stated that after this extension, this will be the staff's next step to work with different departments and explore the possible options.

Mayor Chick related that the city solved one big problem by installing the check valve and since there was a drought, the city was behind on testing the hydrants. He added that since the testing is now completed, the city can move on and work on solving this issue.

Councilor Cram stated that originally the Council was told that after the valve was installed, there was a possibility of having a few more connections to the line. He asked how many connections the city expects in the next six months, and he added that it was unlikely that there would be a great influx of water connection applications. Councilor Cram added that the Moratorium is a serious thing and that originally the Council was told that the city would possibly allow 10 connections on McDonald Road or in that area with possible restrictions. He asked if it would be better if the city allowed one or two connections with restrictions rather than continue with the Moratorium. Councilor Cram expressed his desire to keep this issue moving.

Mayor Chick noted that he did not see an equitable way of doing it on that evening. He stated that he would like to have an agenda item on this issue every month from now on showing what progress was made, where we are and sharing it with people; and having the City Engineer present to provide more information if needed. Mayor Chick explained that he did not think that the Council would be able to make the water connections decisions that night.

Council President Howell asked if the city could allow the connections with restrictions even with this Moratorium extension.

Attorney Richter explained that if the Council were to decide to allow connections in one area or allow a certain number of connections, the Moratorium would be modified with the boundary to exclude properties like the ones on the North Fork that might meet the fire flow requirements right now. She added that under the State law, this Moratorium can only stay for a total of another year only, which means, the city can do only one more extension after July 9th till January 9th of 2025. Richter explained that the city will have to reach the solution in the near-term. She expressed hope that Riverview Meadows Development will be part of this conversation; she recalled that there were conversations with the property owners about the LID (Local Improvement District) option. Attorney Richter added that the city has a check valve installed now and the tests have been done, therefore, it is time for the city to meet with the stakeholders and come up with a solution.

Councilor Larzelier stated that it did not seem that there was a solid plan for moving forward. He noted that he would not be inclined to keep putting this Moratorium in place without having some kind of direction or goal.

Mayor Chick asked the city engineer Ayers if the increased fire flows were because of the check valve or were there any pipe upsizing between 2015 and 2023.

City Engineer Ayers explained that between 2015 and 2023 there was the installation of the North Fork water main that bypassed the slide; the city was able to upsize it to an 8-inch HDPE (High density polyethylene piping) and that eliminated a large bottleneck that has been there for quite a few years. He added that another improvement was the ability to open the fire hydrant fully knowing that it was not going to harm anything at Riverview Meadows, which was not possible before since the pressure could be falling very low and creating a danger of harming the water system and its user's equipment there. Ayers noted that anyone who was operating the fire hydrants for the last several years had to keep in mind to be careful and to open these hydrants only as much as necessary; with the new check valve, they can open the hydrants more fully and leave the flow for a longer period of time and the city would be able to do better testing of the system in that area.

Councilor Cram asked if the city was able to allow water connection in the areas that met or exceeded the required pressure of 20 psi.

Mayor Chick noted that the issue is the fire flow since the pressure is adequate. He added that the fire flow level is really close on McDonald Road and on Highway 53 things need to be explored further with the Fire Department's involvement. Mayor Chick proposed to the Council that the city staff and the Nehalem Bay Fire Department, the city engineer, and the city attorney meet together as soon as possible and talked about any properties that can be excluded from the Moratorium. He expressed doubt that this could be decided at this Council meeting.

Councilor Larzelier asked about the duration of the current Moratorium.

City Manager Lori Longfellow explained that it would expire on January 9th and that was the reason for an emergency extension.

Mayor Chick invited public comments.

Clay Sellars stated that he owns a lot at Twin Lakes. He noted that it was premature to push the Moratorium again for another 6 months; 6 months ago, the city was weeks away from testing. Sellars stated that he would like to see more thought put into the Moratorium rather than pushing it off again. He added that on January 11, 2022, city engineer Ayers stated that the city can allow 10 more connections and things have only improved since then. Sellars noted that he could not see why a need was there to wait any longer since things are taken care of and there will not be any pressure loss at the Riverview Meadows. He asked if his water connection could be done legally and safely as he believed it could. Sellars brought up the issue of the easement and the water line that was put through his property. He stated that the easement was granted to the City of Nehalem for a connection to the water line and that is why he felt his situation was unique; he added that if the city were to provide water to his property it would not mean that the city would have to provide water to everyone. Sellars stated that several connections have been allowed recently that do not have a fire flow of 1000 gpm; there were at least five that he had information about and some of them had fire flow of only 235 gmp, and they were allowed to connect to the system. He noted that his property gets a fire flow of around 360 gpm. Sellars asked for the Moratorium not to be extended until his property was considered for water connection.

Mayor Chick closed the Public Hearing at 6:23 p.m.

Council President Howell asked if the city engineer had any ideas about the two connections at the Riverview Meadows with fire flow at 230 and plus gpm range in comparison to Sellars at 376 gmp. She asked if the city was able to do it at Riverview Meadows, was there a way to do it for Sellars especially since he has been waiting for over a year.

City Engineer Ayers stated that he was not aware of any connections at Riverview Meadows with such a fire flow; he added that when the city sends out the water availability letters, he does not get a copy. Ayers asked when those connections were approved by the city.

Sellars noted that those connections were approved on February 5th, 2021, on February 16th, 2022, on May 9th, 2022, and on November 1, 2022, with certain hydrants that were way below 1000 gpm.

City Engineer Ayers stated that those connections were made before the Moratorium and since it was put in place to keep the situation under control and to provide the safest possible water service. He added that since then the city made small steps in the right direction. Ayers agreed that there are some possible solutions to this issue. He noted that the Moratorium is not done just to waste time; he felt that the Nehalem Bay Fire and Rescue Department involvement is critical and the city is at the point where it needs a hard decision about their participation; he added that the Fire Department has the land, the funds and the ability to start an LID to help pay for the solution; all the city would need was the small reservoir and the booster pump that would be much less expensive than the expected figure of around half a million dollars; if it was divided

between the different property owners who are looking to build, that would not be too big of a number. He felt the city needs to earnestly request the Fire Department's involvement.

Councilor Cram stated that it seems like the city made small steps but did not help the citizens to get water which stops all the growth and building in that area. He expressed that he had a hard time with the city moving at this rate.

Councilor Larzelier noted that it would be easier to make a decision if the Council had some concrete markers like the check valve but there was no next point to move to.

Councilor Cram noted that the Council was hoping that the check valve was going to solve more problems than it did.

City Engineer Ayers stated that the city accomplished one thing with the check valve, but there are no fire hydrants that are beyond McDonald Road so the city cannot test the area north of McDonald. He added that the city Public Works installed a 6-inch fire hydrant recently at Quarry Road on the 12-inch main line and there is no reason to believe that a 1000 gpm is not available at that end. Ayers related that once the concrete was settled, the city would be able to test that hydrant and that would give us an answer whether the city can remove a portion of the properties from the Moratorium. Ayers noted that, unfortunately, the city could not push it and get it done for this meeting, since there was not enough time, but this would be done within several weeks which would be essentially anyone adjacent to that North Fork main line. He stated that the second piece was the Riverview Meadows infrastructure; he did not put a lot of information on it in his memo since he did not know their schedule, but once that gets installed it would open up numerous options for the city; the reservoir and the pump station are being designed to the minimum standards for their phase 2 and phase 3 however once they install those facilities and test them, they would be turned over to the city and it would provide city the opportunity to tie-in and increase the system capacity. Ayers related that the fire flow at McDonald Road is at 907 gmp which is only 93 points away from meeting the standards and that can be reached if there was an additional source. He concluded that there were several different options available right there and that were in place already that would change the dynamics of that line within the next year.

Councilor Cram asked about the connections that the city made at the beginning of the Moratorium.

Mayor Chick explained that there were two connections that were allowed but only because they already had building permits issued for their properties.

Councilor Cram asked if the city could allow special connections like those with the current water pressure and fire flow conditions within the Moratorium.

City Engineer Ayers felt it would be a legal issue that the city attorney would need to weigh in. He noted that he could provide the numbers, but he would leave the making of the decision up to the Council.

Mayor Chick thanked Ayers for his comments. He added that all the Council wishes this process was moving faster but he felt that it would be hasty to make a decision on removing any properties tonight; the city may be able to lift certain sections after conducting further discussions with the staff and city's consultants.

Councilor Larzelier asked if the city was waiting for a Fire Department to work with the city, or on the Riverview Meadows development to install the Water Reservoir.

City Manager Longfellow explained the Riverview Meadows Water Reservoir installation will increase the city's water system. She added that now that the city has a full staff again, the extension of the moratorium will provide an opportunity to have discussions with the Fire Department in hopes that they would jump on board. Longfellow noted that the moratorium is a sensitive subject and that the staff will be working on this issue as a number one priority and involve the city engineer and the city attorney.

Council President Howell expressed appreciation to the City Manager for taking the initiative to reach out to the Fire Department as in the past the stakeholders were encouraged to reach out to the Fire Department on their own. She added that she did not think that the city should be waiting for Riverview Meadows Water Reservoir installation as it is hard to predict when it is going to be completed.

City Manager Longfellow agreed and added that she was planning on holding discussions with the staff and the consultants to compile a list of all viable options and present them with all the other monthly updates.

Mayor Chick had a question for attorney Richter on the process if the city were to lift any portion of the moratorium in the future, would that require a new Ordinance.

Attorney Richter explained that it would be a new Ordinance and it can be passed in one night as an emergency just like the staff requesting to adopt the moratorium extension Ordinance tonight.

Council President Howell **MOVED** to perform the first and second reading of Ordinance 2024-01 by title only. Councilor Larzelier **SECONDED** the motion. **MOTION PASSED 2-1 (Yes: Howell, and Larzelier; No: Cram).**

City Manager Longfellow performed the first and second reading of Ordinance 2024-01.

Council President Howell **MOVED** to approve the first and second reading of Ordinance 2024-01. Councilor Larzelier **SECONDED** the motion. **MOTION PASSED 2-1 (Yes: Howell, and Larzelier; No: Cram).**

Council President Howell **MOVED** to adopt Ordinance 2024-01: An Ordinance Extending An Existing Moratorium On New Connections To The City Water System In Those Areas North/Northeast Of Bob's Creek From North Fork Road (Excluding Lands Identified As Riverview Meadows Phases 2 And 3), And East Of The Intersection Of North Fork Road And McDonald Road Due To Lack Of Water System Adequacy For A Second Six Month Extension

Period; and Declaring An Emergency. Councilor Larzelier **SECONDED** the motion. **MOTION PASSED 2-1 (Yes: Howell, and Larzelier; No: Cram).**

Mayor Chick asked attorney Richter about when the Ordinance adopted by two to one vote can go into effect.

Attorney Richter referred the question to the Deputy City Recorder Ukhach.

Deputy City Recorder Ukhach stated that, according to the City Charter, for the Ordinance to be adopted as an emergency it has to be done by a unanimous vote.

City Attorney Richter asked Mayor Chick if he could poll the Council to see if they were willing to have a unanimous support for a moratorium extension for a shorter period.

Mayor Chick invited the Council to discuss a possibility to support a moratorium extension for a shorter period.

Councilor Cram expressed his agreement.

Councilor Larzelier expressed his agreement also.

City Manager Longfellow asked attorney Richter if in the future the staff was ready to amend the moratorium boundaries, whether this would be adopted by another ordinance.

Attorney Richter explained that it would have to be adopted by an Ordinance that would show the altered moratorium boundaries.

City Manager Longfellow explained that if the Council adopted an Ordinance with the shorter extension period, it would not give staff much time to work on the solution. She added that if staff started working on this issue right away and were able to make progress, there would be an opportunity to amend the moratorium before the next six-month period expires.

City attorney Richter noted that it was much easier to remove the moratorium than to put one in place. She asked if the Council was not comfortable with the six-month moratorium extension if they were comfortable with the four-month extension. Richter added that the effect would be that the overall amount of time that the Council can extend a moratorium would be cut from 12 months to 10 months total. She explained that if the Council did not extend the moratorium tonight, it would expire the next day on January 9th.

Deputy City Recorder Ukhach read from the city Charter (Chapter VIII – Ordinances) where it says that “the Council may adopt an ordinance at a single meeting by the express unanimous votes of all Council members present”.

Mayor Chick expressed that there was a need to protect the city and its water system.

Councilor Cram stated that the people that have been waiting should be able to make a connection to the city's water system.

Mayor Chick expressed agreement with Councilor Cram and added that he did not think the Council could allow connections at that meeting.

Councilor Cram added that extending the moratorium for six months would be pushing people out, but he would support extending it for a shorter period.

Council President Howell noted that the shorter time would be great and that is what we all want but that it would put a lot of stress on the city staff to get everything done. She added that she would prefer the six months moratorium extension period and lift it if the staff gets it done in three, four or five months.

Councilor Larzelier asked if the Fire Department seem to be delaying the issue.

City Manager Longfellow stated that she had not had discussions with the Fire Department on this issue yet. She added that she was not aware of any discussions by the previous City Manager in the last six months since she was busy with other urgent matters related to hiring and the transition process. Longfellow related that this could be why the city is behind on the issue since there was no staff to work on this matter. She noted that the staff is fully committed to work on this matter as a top priority and would recommend the six-month extension with the ability to lift it sooner when the city is able to do so. Longfellow explained that if the city should need more time, it can only do two more six-months extensions.

Councilor Cram noted that he made a promise to the constituents that he would not kick this can down the road. He stated that he was aware of the transition period last year, but he felt like this matter was pushed.

Public Works Director Moore asked to take into consideration that the construction of the new water tank would have to be completed and the flows had to meet the requirements before the city could allow connection to the system. He questioned if the tank could be installed in the six-months period.

City Manager Longfellow stated that it would at least show which direction the city is going and then it would continue moving from there.

Councilor Cram stated that the Council was told that there was a possibility of future connections but at this point we are again saying that no connections are allowed for another six-month period. He added that he did not think that the city would be in this situation for such a long time. He asked if there was any possibility of future connections and when it could happen.

Mayor Chick noted that the city may need more than two weeks to find out about the future connections. He added that the city solved one big problem with installation of the check valve. He added that last summer the city experienced staff turnover and drought when the staff could not test the hydrants. Mayor Chick stated that it perhaps was a time to look at the city's Water

Master Plan to review the flow requirements, but the Council would not be able to do it at this meeting.

Councilor Larzelier stated that he wanted to make sure the city is doing everything it can to resolve this issue.

City Manager Longfellow expressed hope that the conversation with the Fire Department will go well. She added that nobody could work on this matter for the last six months and today's discussion is an eye opener for staff. Longfellow felt hopeful that the staff can start working on this issue and with everyone that the city can reach out to, the city can get some results with this extension in place. She stated that the staff understands the need to take care of this issue as soon as possible.

Councilor Larzelier noted that the Water Master Plan needs to be reviewed.

City Manager Longfellow stated that the Water Master Plan will be brought up at the upcoming goal setting work session.

City Engineer Ayers noted that when this issue first started, the city hall had standing room only at all the Council meetings and the stakeholders' meetings; there were numerous parties involved in discussions; and currently there is only one person, Mr. Sellars, from the public giving testimony tonight. He added that there were a lot of promises made to work together to try to find a common goal and to do their due diligence as developers but so far, except for the city, nobody else has done anything. Ayers explained that the staff spent a lot of time on this issue, and it's only been the city's money that had been spent on this. He noted that the Twin Lakes representatives had not done a single thing of engineering, they have not sized anything, nor had they done any estimates or brought an engineer. Ayers stated that it was important to keep having the stakeholders' meetings and keeping those who wanted to be a part of the solution involved as well. He did not feel that the Fire Department would commit anything unless they are forced to it; he added that everyone needed to take responsibility as to why there is a water line there that could not supply water to begin with. Ayers expressed that whatever happened in the past, the city needed to move on and find a way to get the resolution. He talked about the potential fire department water reservoir and the need to have everyone interested involved in this.

Councilor Cram noted that he was not singling out Twin Lakes but that the city would do its due diligence to allow connection to the areas that may now meet the requirements after the check valve was installed. He added that if the city could get it done in five months, he would be ok with that.

City Manager Longfellow explained that even with the six months moratorium extension, if this was done sooner, it could be amended or lifted any time. She added that the city only gets a certain number of extensions.

Council President Howell asked city engineer Ayers if the newly installed hydrant at highway 53 was set and tested, would the city be able to lift the moratorium on North Fork Road; she asked how soon the hydrant could be tested.

City engineer Ayers explained that the fire hydrant could be tested very soon and that as soon as the city has the positive flow test results, he would be able to amend the moratorium map to remove the North Fork Road area and to allow water connection there. He added that if anyone is planning to get a connection along the North Fork Road, he would encourage them to apply and that would show the city if there was any urgency there. Ayers noted that it would be better to wait a few weeks to have the fire hydrant properly set before testing.

Councilor Cram asked if the water flow test results would be ready by the next Council meeting.

City engineer Ayers confirmed that results would be available by then.

Public Works Director Moore explained that he was hoping to let the hydrant set for at least a month, but he was ready to shorten it by a week or so to get the results by the next Council meeting.

Council President Howell asked if knowing that some properties along the North Fork may be excluded from the moratorium in relatively short time, would Councilor Cram be willing to reconsider.

Councilor Cram explained his concern for the residents who have been waiting for a long time and he would like to do whatever he could to move it along and stay on this task.

Mayor Chick asked Deputy City Recorder on the process of taking another vote on the amended or the same Ordinance.

Deputy City Recorder Ukhach noted that the Council would go through the same process of performing the first and second reading by title only, of approving those readings and of adopting the amended or the same Ordinance.

Councilor Larzelier noted that having a six-month period would give more time for the staff to work on the solution and to put together a good solid plan.

City Manager Longfellow reiterated that when the first moratorium extension was put in place, there were no staff who could work on it, and the city could not do the testing due to drought. She added that going forward the staff would be aware of what an important and sensitive subject this was, and it would be a top priority for the staff. Longfellow stated that the staff needed time to hold the necessary meetings, to set the list of goals and options, and to get it fixed efficiently and correctly. She noted that the staff recommendation would be to keep it at six months, knowing that the staff would provide weekly updates and listen to the Councilors feedback. She added that the six months is not set in stone, and the Council would be able to amend or lift it. Longfellow repeated that the city only gets two extensions, and the staff may need that time to work on this issue.

Councilor Cram stated that he would agree to six months knowing that the city could amend some of the moratorium area soon. He added that the goal was to allow the connections safely.

City Manager Longfellow stated that the staff may be able to schedule the testing so that the moratorium maps could possibly be amended by the following month.

Councilor Cram noted that the city was the only one who paid to do anything and so the longer we push this issue it is inevitable that the city will keep paying more; however, the more action the city takes, the better we can feel about spending money. He added that if the city could remove certain properties from the moratorium and allow connection, it would be the money well-spent, and the city would have some results. Councilor Cram stated that after this discussion he would support the six months moratorium extension in the hope that the city is moving in the right direction.

Mayor Chick reopened the vote on Ordinance 2024-01: An Ordinance Extending An Existing Moratorium On New Connections To The City Water System In Those Areas North/Northeast Of Bob's Creek From North Fork Road (Excluding Lands Identified As Riverview Meadows Phases 2 And 3), And East Of The Intersection Of North Fork Road And McDonald Road Due To Lack Of Water System Adequacy For A Second Six Month Extension Period; and Declaring An Emergency.

Councilor Larzelier **MOVED** to perform the first and second reading of Ordinance 2024-01 by title only. Council President Howell **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Howell, Cram and Larzelier; No: None).**

City Manager Longfellow performed the first and second reading of Ordinance 2024-01.

Council President Howell **MOVED** to approve the first and second reading of Ordinance 2024-01. Councilor Cram **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Howell, Cram and Larzelier; No: None).**

Council President Howell **MOVED** to adopt Ordinance 2024-01: An Ordinance Extending An Existing Moratorium On New Connections To The City Water System In Those Areas North/Northeast Of Bob's Creek From North Fork Road (Excluding Lands Identified As Riverview Meadows Phases 2 And 3), And East Of The Intersection Of North Fork Road And McDonald Road Due To Lack Of Water System Adequacy For A Second Six Month Extension Period; and Declaring An Emergency. Councilor Cram **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Howell, Cram and Larzelier; No: None).**

PLANNING A GOAL-SETTING WORK SESSION

City Manager Lori Longfellow related that at the previous Council meeting Mayor Chick proposed holding a work session to review the goals and priorities that were set by the Council last year, to discuss current priorities and to perhaps set some new goal for the next years. She

recommended to include the Water Master Plan and the SDC fees in that discussion. Longfellow suggested choosing a date that would work well for all the Councilors.

After a brief discussion the Council had a consensus to hold a goal-setting work session on February 5th, 2024, at 6 p.m. There was some discussion on the format of the work session.

CORRESPONDENCE/OTHER BUSINESS

Mayor Chick briefly reviewed the correspondence from the Tides of Change that was part of the agenda packet.

STAFF REPORTS

CITY MANAGER REPORT

City Manager Longfellow summarized the written staff report for December 2023. She answered some questions from the Council.

PUBLIC WORKS DIRECTOR REPORT

Public Works Maintenance Specialist Mumm summarized the written staff report for December 2023. He provided some additional information about the newly installed fire hydrant.

PAYMENT OF BILLS/FINANCIALS

The Council reviewed the bills and the financial reports. Councilor Cram **MOVED** to approve the financials and payment of the bills. Council President Howell **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Howell, Cram, and Larzelier; No: None).**

COUNCIL COMMENTS

Council President Howell asked if the city needed to be prepared for the forecast freeze and snow at the end of that week.

Public Works Director Moore stated that the city had a plow ready and was prepared for it.

Mayor Chick stated that the local community experiences quite a bit of grief in the past three weeks and he recognized the local clergy of Nehalem Bay United Methodist Church and Christy Kay of Rising Hearts Studio in Nehalem and thanked them for what they had done.

PUBLIC COMMENTS

None

ADJOURNMENT

The next regular Council meeting will be February 12th, 2024.

There being no further business, Mayor Chick adjourned the meeting at 7:38 p.m.

APPROVED: _____

Phil Chick, Mayor

ATTEST: _____

Yuriy Ukhach, Deputy City Recorder