

**NEHALEM CITY COUNCIL  
COUNCIL MINUTES  
REGULAR MEETING  
February 12, 2024**

**REGULAR SESSION**

Mayor Chick called the Regular Council Meeting to order at 6:00 p.m. and led those present in the Pledge of Allegiance. The meeting was held in-person and by Zoom video conference.

**COUNCIL MEMBERS PRESENT:** Phil Chick, Mayor  
Dave Cram, Council Member  
Doug Larzelier, Council Member  
John Coopersmith, Council Member (joined at 6:02 p.m.)

**EXCUSED:** Hilary Howell, Council President

**STAFF PRESENT:** Lori Longfellow, City Manager  
Yuriy Ukhach, Deputy City Recorder  
Brian Moore, Public Works Director  
Contract City Attorney, Carrie Richter (on Zoom)

**VISITORS:** Karen Sarnaker, EVCNB Yellow Radio Team Leader  
**on Zoom:**  
Steven Ziemecki  
Unidentified visitors

**MINUTES**

The Council reviewed the minutes of the January 8, 2024, Regular Council Meeting. Mayor Chick noted a correction to the minutes. Councilor Cram **MOVED** to approve the minutes of the January 8, 2024, Regular Council Meeting as corrected. Councilor Larzelier **SECONDED** the motion. **MOTION PASSED 2-0 (Yes: Cram and Larzelier; Abstained: Coopersmith; No: None).**

## **POLICE REPORT**

The Council reviewed the Police Report for January 2024.

## **UNFINISHED BUSINESS:**

### **MORATORIUM / NORTH FORK ROAD HYDRANT UPDATE**

City Manager Lori Longfellow stated that she would provide monthly updates on the moratorium issue. She related that the North Fork Road hydrant testing results came back lower than expected. City Manager Longfellow noted that the city staff is working with the City Attorney and City Engineer on proposing an amendment to the 2015 Water Master Plan that would allow for more options with regard to fire protection. She stated that she would prepare an action calendar, notify the DLCD (Department of Land Conservation and Development) and keep the City Planner and the City Planning Commission apprised of the proposed amendments.

### **2024-2025 PRIORITIZED PROJECTS AND GOALS APPROVAL**

City Manager Lori Longfellow related that she compiled the list of 2024-2025 Prioritized Projects and Goals and another list of Additional Items as discussed at the Council Work Session on February 5<sup>th</sup>, 2024, and that were made available as part of the agenda packet of this meeting.

Councilor Coopersmith **MOVED** to approve the 2024-2025 Prioritized Projects and Goals as presented. Councilor Cram **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Cram, Larzelier, and Coopersmith; No: None).**

## **NEW BUSINESS:**

### **8<sup>TH</sup> STREET SCA GRANT – NC CIVIL DESIGN ENGINEER SERVICE PROPOSAL FOR APPROVAL**

City Manager Lori Longfellow provided a brief review of the project. She stated that according to the ORS 279C.110, the city is not required to put consulting services projects under \$100,000.00 out for bid. City Manager Longfellow answered questions from the Council. She clarified that NCRD is aware of the project. There was some discussion about the proposed location of the sidewalk. Mayor Chick suggested to approach the Elementary School representatives about the sidewalk location. Councilor Cram suggested that the contractor provide as-builts for the city records.

Councilor Larzelier **MOVED** to approve the NC Civil Design Engineer Service Proposal for the 8<sup>th</sup> Street project with the requirement that the contractor provide as-built records to the city. Councilor Coopersmith **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Cram, Larzelier, and Coopersmith; No: None).**

## **EVCNB QUARTERLY PRESENTATION**

Karen Sarnaker, the Yellow Radio Team Leader for the EVCNB (Emergency Volunteer Corps of Nehalem Bay) spoke about the use of yellow radios during emergencies. She provided an interactive overview of the basic use and functions of the radios. Sarnaker invited the Councilors, and anyone interested to sign up for the yellow radio training provided by EVCNB.

## **OLCC LICENSE APPLICATION APPROVAL**

City Manager Lori Longfellow provided a brief review of the OLCC Application by Hasco Stations. She stated that they are the new owners of the Shell station at 36453 Highway 101.

Councilor Cram **MOVED** to approve the OLCC License Application for Hasco Stations, LLC #8051 at 36453 Highway 101. Councilor Larzelier **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Cram, Larzelier, and Coopersmith; No: None).**

## **CORRESPONDENCE/OTHER BUSINESS**

Mayor Chick briefly reviewed the correspondence from the Tides of Change and the Heart of Cartm that were part of the agenda packet. He asked if the numbers in the Tides of Change report reflected the people served within the city limits or also outside. City Manager Longfellow said she would find out and report back to the Council.

## **STAFF REPORTS**

### **CITY MANAGER REPORT**

City Manager Longfellow summarized the written staff report for January 2024. There was some discussion about the water leak policy. Mayor Chick commented that, keeping in mind the last year's drought, it will be essential that the city completed the Anderson Creek project by August to be able to utilize it as a supplement during the dry summer season. Mayor Chick also asked for the documents from the Cascadia Group who are helping the city on SB 406. City Manager Longfellow noted that she would provide whatever documents were available and added that the Tillamook County Housing Commission representative will do a presentation at the next Council meeting.

**PUBLIC WORKS DIRECTOR REPORT**

Public Works Director Brian Moore summarized the written staff report for January 2024. He provided some additional information about the ice storm that the city went through recently.

**PAYMENT OF BILLS/FINANCIALS**

The Council reviewed the bills and the financial reports. Councilor Coopersmith **MOVED** to approve the financials and payment of the bills. Councilor Cram **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Cram, Larzelier, and Coopersmith; No: None).**

**COUNCIL COMMENTS**

Councilor Coopersmith inquired about the vacant Planning Commission position. City Manager Longfellow explained that Planning Commissioner Julie Chick ended her term on December 31, 2023, and decided not to re-apply. She added that the position is currently being advertised.

Mayor Chick talked about the Memorial sign for Dale Stockton at the dock at the flashing light intersection. He stated that there was money allocated in the budget for this project and he would like to see it completed to honor Dale Stockton.

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

The next regular Council meeting will be March 11<sup>th</sup>, 2024.

There being no further business, Mayor Chick adjourned the meeting at 7:06 p.m.

**APPROVED:**

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Phil Chick, Mayor

**ATTEST:**

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Yuriy Ukhach, Deputy City Recorder