



CITY OF NEHALEM

35900 8TH STREET • P.O. BOX 143

NEHALEM, OREGON 97131

PH (503) 368-5627

FX (503) 368-4175

NEHALEM CITY COUNCIL REGULAR MEETING MONDAY, June 10, 2019 6:00 p.m.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

GUESTS:

APPROVAL OF MINUTES: [May 13, 2019 Regular Council Meeting](#)

Public Hearing: [Resolution 2019-01:](#) A Resolution Declaring the City's Election to Receive State Revenues.

Public Hearing: [Resolution 2019-02:](#) A Resolution Adopting [the Budget](#); Making Appropriations; and Imposing and Categorizing Ad Valorem Taxes for Fiscal Year 2019-2020.

Public Hearing: [Resolution 2019-03:](#) A Resolution Declaring the City's Request to Receive Grant Funding Through the Coastal Zone Management Grant Program.

Public Hearing: [Resolution 2019-04:](#) A Resolution Declaring the City's Request to Receive Grant Funding Through the Oregon State Marine Board.

Public Hearing: [Resolution 2019-05:](#) A Resolution Adopting Recology's Schedule of Services and Rates/Charges, Pursuant to Ordinance 2010-03; Repealing Resolution No. 2018-07; and Setting an Effective Date of July 1, 2019.

OLD BUSINESS:

1. [Police Report](#)
2. Vacant House, 8th & Tohl
3. IGA with Tillamook County
4. Emergency Septic Plan, Bruce Halverson

NEW BUSINESS:

1. Resolution 2019-01
2. Resolution 2019-02
3. Resolution 2019-03
4. Resolution 2019-04
5. Resolution 2019-05

CORRESPONDENCE/OTHER BUSINESS

STAFF REPORTS

PAYMENT OF BILLS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT - Next Regular Council Meeting: July 8, 2019

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. Please contact City Hall at 503-368-5627 to make a request for an interpreter or other accommodations for persons with disabilities.

**NEHALEM CITY COUNCIL
COUNCIL MINUTES
REGULAR MEETING
May 13, 2019**

Mayor Dillard called the Regular Council Meeting to order at 6:06 p.m.

COUNCIL MEMBERS PRESENT: Bill L. Dillard Jr., Mayor
Jim Welsh, Council President
Jeff Pfeifer, Councilor

EXCUSED: Hilary Howell, Councilor
Stacy Jacobsen, Councilor

STAFF PRESENT: Dale Shafer, City Manager
Melissa Thompson-Kiefer, Asst. City Mgr/Recorder
Brian Moore, Maintenance Specialist I

VISITORS: Cynthia Alamillo, Manzanita City Manager
Dave Larmouth, Recology

Mayor Dillard led those present in the Pledge of Allegiance.

MINUTES

The Council reviewed the minutes of the April 8, 2019 Regular Council Meeting. Assistant City Manager/Recorder Thompson-Kiefer confirmed for Mayor Dillard that Councilors need not have been present for the meeting to approve the minutes. Councilor Pfeifer **MOVED** to approve the minutes of the April 8, 2019 Regular Council Meeting as presented. Council President Welsh **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Dillard, Welsh, Pfeifer; No: None).**

OLD BUSINESS

POLICE REPORT

The Council reviewed the Police Report for April 2019.

VACANT HOUSE AT 8TH AND TOHL

City Manager Shafer reported that the property owner at 35795 8th (Front) St. was applying for a variance, but the application was not yet complete. City Manager Shafer said she heard from some neighbors that they would not be in favor of a variance.

INTERGOVERNMENTAL AGREEMENT (IGA) WITH TILLAMOOK COUNTY FOR BUILDING PERMIT AND INSPECTION SERVICES

City Manager Shafer reported that the City attorney still has not received the proposed IGA for Building Permit and Inspection Services back from the County attorney.

NEHALEM BAY WASTEWATER AGENCY (NBWA) EMERGENCY SEPTIC PLAN

Maintenance Specialist I Moore and Mayor Dillard explained that Bruce Halverson of NBWA has proposed installing a septic tank in the City Park to address the sanitation problem in the event of a catastrophic event. After brief discussion, Mayor Dillard suggested that Councilors contact Mr. Halverson with questions and City Manager Shafer said she would ask Mr. Halverson to attend the next Council meeting to answer questions. There was brief discussion regarding the proposed location of emergency encampments.

NEW BUSINESS

RECOLOGY RATE INCREASES

Dave Larmouth of Recology presented the Council with rate changes. He explained that there will be a 2 percent increase in trash collection rates due to an increase in the tip rate that Recology pays the County. Mr. Larmouth also said that Recology will be phasing out the use of 8 cubic yard containers due to safety issues. He also shared that Recology driver Barry Wagler just announced his retirement. There was Council comment that a 2 percent rate increase wasn't too bad.

INTERGOVERNMENTAL AGREEMENT (IGA) FOR POLICE COVERAGE FOR 2019-2020 AND 2020-2021

City Manager Shafer explained that Nehalem previously had a one-year contract with the City of Manzanita for police services. She said since other cities and the State Park maintained a two-year contract, it made more sense for Nehalem to do a two-year contract. City Manager Shafer noted that there will be an increase in the rate.

Manzanita City Manager Cynthia Alamillo explained that the contract reflected a \$7 per hour increase in the cost of delivery of service, which brings the rate to \$78 per hour. Ms. Alamillo explained that having a two-year agreement will reduce administrative costs and allow all jurisdictions to be on the same renewal schedule.

After brief discussion, Council President Welsh **MOVED** to approve the Intergovernmental Agreement with the City of Manzanita to provide Police Coverage for Fiscal Years 2019-20 and 2020-21. Councilor Pfeifer **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Dillard, Welsh, Pfeifer; No: None).**

CORRESPONDENCE/OTHER BUSINESS

The Council reviewed a quarterly report letter from the Tillamook County Women's Resource Center and a postcard from the Department of the Navy regarding an extension on the public comment period for the Northwest Training and Testing Final Environmental Impact Statement.

City Manager Shafer presented the Council with a letter she received First Student requesting the installation of a sidewalk on the west side of 8th Street to increase pedestrian safety for students. City Manager Shafer explained she would need to get costs from our engineer, but the City did not have funds for a sidewalk in the upcoming fiscal year budget. She said that Assistant City Manager Thompson-Kiefer suggested the Safe Routes to School program might be a source of funding. City Manager Shafer said she discussed with Public Works the possibility of additional school zone signage and a speed limit change. She will respond to First Student that the City is taking the matter seriously but isn't able to act for fiscal reasons now.

City Manager Shafer said she received a request from the Post Office to repaint the yellow square and "Drop Box" wording near the mail drop on 10th Street. Maintenance Specialist I Moore said that the Post Office usually paints it themselves. City Manager Shafer explained that their employee who paints is out on leave. After brief discussion, the Council agreed they did not object to Public Works painting the box outline.

STAFF REPORTS

CITY MANAGER REPORT

City Manager Shafer reported on the meetings she attended in May.

PUBLIC WORKS REPORT

Maintenance Specialist I Moore reported that our average daily water usage for April 2019 was 83,000 gallons, turbidity averaged .09 NTU's and both Bacteriological samples were negative.

Council President Welsh asked about the state of Bob's Creek. Maintenance Specialist I Moore said there was high usage over the weekend, but it lowered on Monday. He said rain was forecasted and we were keeping up with demand now.

Maintenance Specialist I Moore noted that there will need to be future discussions regarding stripping for parking and the crosswalk on Tohls Street.

BILLS

Mayor Dillard stated a potential conflict of interest with the Nehalem Telecommunications bill and withheld approving payment for that bill. Council President Welsh **MOVED** to approve payment of the bills. Councilor Pfeifer **SECONDED** the motion. **MOTION PASSED 3-0 (Yes: Dillard, Pfeifer, Welsh; No: None).**

COUNCIL COMMENTS

Council President Welsh asked City Manager Alamillo if Manzanita was considering replacing the water line from Anderson Creek. She explained that Manzanita put the line replacement on hold due to the expense and was considering using a well for emergencies.

Councilor Pfeifer expressed safety concerns about trucks parking at Wanda’s Café and Bakery and obstructing 9th Street. Mayor Dillard explained that they will be posting signs for compact cars only. City Manager Shafer said she has talked to the owner and asked for trucks to be moved. Maintenance Specialist I Moore added that the new parking is a trial. When the parking spaces are paved, the road will also be made a little wider.

PUBLIC COMMENTS

None.

ADJOURNMENT

There being no further business, Mayor Dillard adjourned the meeting at 6:30 p.m.

APPROVED: _____
Bill L. Dillard Jr., Mayor

ATTEST: _____
Melissa K. Thompson-Kiefer, Assistant City Manager/Recorder



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RESOLUTION 2019-01

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Nehalem, pursuant to ORS.221.770, hereby elects to receive State Revenues for Fiscal Year 2019-2020.

**PASSED THIS 10TH DAY OF JUNE 2019 BY THE COMMON COUNCIL OF THE
CITY OF NEHALEM, TILLAMOOK COUNTY, OREGON.**

APPROVED: _____
Bill L. Dillard Jr., Mayor

ATTEST: _____
Dale Shafer, City Manager

I hereby certify that a Public Hearing before the Budget Committee was held on May 28, 2019, and a Public Hearing before the City Council was held on June 10, 2019, giving citizens an opportunity to comment on the use of State Revenue Sharing.

Dated this _____ day of June, 2019

Dale Shafer, City Manager



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RESOLUTION 2019-02

A RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED, that the Common Council of the City of Nehalem hereby adopts the Budget for Fiscal Year 2019-2020 in the total amount of \$2,341,874. This budget is now on file at Nehalem City Hall at 35900 8th Street in Nehalem, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED, that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2019 for the following purposes:

<u>General Fund</u>		<u>Street Fund</u>	
Administration		Personnel Services	24,740
Personnel Services	18,480	Materials and Services	52,720
Materials and Services	96,530	Capital Outlay	30,000
Transient Lodging	850	Contingency	4,000
Community Development	18,500	Fund Total	111,460
Parks and Recreation	10,700	<u>Water Fund</u>	
Non-Departmental	2,600	Personnel Services	334,628
Contingency	12,000	Materials and Services	130,100
Fund Total	159,660	Transfer to Debt Service	125,932
		Contingency	15,000
		Fund Total	605,660
<u>Timber Fund</u>		<u>Building Reserve Fund</u>	
Materials and Services	116,500	Materials & Services	1,250
Transfers Out	112,000	Fund Total	1,250
Fund Total	228,500	<u>Water Capital Projects Fund</u>	
<u>Cemetery Fund</u>		Capital Outlay	325,000
Materials and Services	5700	Fund Total	325,000
Capital Outlay	500		
Fund Total	6,200		
<u>VFW Flag Reserve Fund</u>			
Materials and Services	1,123		
Fund Total	1,123		
		Total APPROPRIATIONS of all funds	1,438,853
		Total Unappropriated and Reserve amounts, all funds	903,021
		TOTAL ADOPTED BUDGET	2,341,874

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the Common Council of the City of Nehalem hereby imposes the taxes provided for in the Adopted Budget at the rate of 1.4658 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for Tax Year 2019-2020 upon the assessed value of all taxable property within the City as follows.

	GENERAL GOVERNMENT LIMITATION	EXCLUDED FROM LIMITATION
<u>General Fund</u>	<u>\$1.4658 per \$1,000 AV</u>	<u>\$0.00</u>

Passed this 10th day of June 2019 by the Common Council of the City of Nehalem, Tillamook County, Oregon.

Approved: _____
Bill L. Dillard Jr. Mayor

Attest: _____
Dale Shafer, City Manager



Approved: 5/28/2019

Revised:

Adopted:

City of Nehalem 2019-2020 Fiscal Year Budget



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Budget Message



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Tel. (503) 368-5627

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To the Honorable Mayor, Members of the City Council, Citizen Members of the Budget Committee, and Citizens of Nehalem:

It is my privilege to present to you the Fiscal Year 2019-2020 Budget for the City of Nehalem. The Annual Budget serves as a guide for both services and finances for the Fiscal Year beginning July 1st, 2019 and ending June 30th, 2020. It is the most comprehensive operating policy adopted by the City of Nehalem.

THE BUDGET DOCUMENT

The FY 2019-2020 Budget is presented here on a Fund-by-Fund basis, detailing resources and requirements for the last three Fiscal Years (including the current year) as well as the proposed levels for Fiscal Year 19-20 in all Funds of the City. These details provide an indication of the resources and requirements the City has experienced in the past, in relation to the current and proposed Fiscal Year's Budget.

FISCAL YEAR 2019-2020

The Budget for FY 19-20 totals \$2,341,874, a decrease of \$201,908 from FY 18-19. This decrease is due to some large projects being completed during the current budget year. The Budget amount includes **\$903,081 in Unappropriated Ending Fund Balances (monies included in the Budget, but not appropriated to be spent). These are not "surplus funds." They are Reserve Funds as established in accordance with Oregon Budget Law.** These funds function as a savings account for future projects and provide the necessary reserves in case of an emergency. The Budget includes \$30,000 to improve the Public Parking Lot, \$325,000 for water line replacement, \$5,700 for Emergency Management, \$500 to extend the cemetery waterline and \$31,000 in Contingency. We are budgeting only **\$1,438,793 for actual expenditures of which \$355,500 are for Capital Outlay expenditures.** We also have a loan payment of \$125,932 to the Safe Drinking Water Revolving Loan Fund as we are paying back the \$20,000,000 loan for our 2006-2008 Water Distribution Project.

With strict fiscal oversight, the City is continuing to succeed in operating efficiently and effectively. Given our limited resources, this is no small feat, considering that so many other jurisdictions across the state and in fact the nation, continue to face very difficult decisions trying to balance their Budget, while continuing to serve the needs of their citizens.

Property taxes estimated to be received total \$46,000 and include monies to be received from FY 19-20's levy (\$44,000) and monies owed from previous tax years (\$2,000). Total property taxes equal less than 2% of all Resources for FY 19-20, and comprise 22% of all Resources in the General Fund.

Budget Message (cont.)

Financial Practices

The 2019-20 Proposed Budget has been prepared based on the following City fiscal practices:

- Revenues and expenditures are estimated accurately, but conservatively
- Reserves should be maintained in each fund that are adequate according to accepted accounting practices and to provide a bridge to cover expenses that are incurred prior to the receipt of significant revenues
- Ongoing expenses should be covered by ongoing revenue
- Capital equipment and vehicles should be maintained and/or replaced so they are in proper working order and funds to do so need to be available
- City buildings also need to be maintained and/or repaired as needed so as not to lose value and funds to do so need to be available
- While this City budget is a one-year document, a multi-year approach is used to consider the future implications of current fiscal conditions and decisions

It should be noted that the City changed to a new Health Insurance Plan as of January 1, 2018 as our old plan was no longer offered. Premiums will increase by 6%. However other insurance/benefits costs for the City are expected to stay the same due to our experience rating. The city has budgeted raises for our employees, which will bring them more in line with other cities in the area. There are also well deserved performance bonuses for the Maintenance Specialist and the Assistant City Recorder.

Non-routine requirements include \$18,800 to continue the Police Services contract with the City of Manzanita for supplemental patrols within the City, and \$18,000 for the Comprehensive Plan review that is required by state law. We also have a \$31,000 contingency fund that will allow the City to transfer funds, **only if necessary**, without the expense of a supplemental budget.

Fees, Charges & Monetary Penalties in FY 19-20

While this Budget does not include any planned increases in fees, charges or monetary penalties or the establishment of new ones, the City may periodically review them within the coming Fiscal Year. While we expect water rates to remain unchanged in FY 19-20 staff will review the rate of return of water rates versus current and projected expenses which may result in an adjustment prior to the end of this coming Fiscal Year.

Statement of Indebtedness

The City entered into a loan agreement with the Oregon Infrastructure Finance Authority's Safe Drinking Water Revolving Loan Fund on June 16th, 2006, for \$3.25 million, repayable over 30 years at 1% interest, to replace aged and broken water lines. The City has no plans to issue any further debt or enter into any loan agreements in Fiscal Year 2019-2020.

It has been my privilege to present to you the Fiscal Year 2019-2020 Budget. Thank you.

Respectfully submitted,

Dale Shafer,
City Manager

**RESOURCES
GENERAL FUND**

(Fund)

CITY OF NEHALEM

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	2019-2020			
	Actual		Adopted Budget This Year Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1	111,310	120,926	122,700	1 Available cash on hand* (cash basis) or	110,000	110,000		1
2				2 Net working capital (accrual basis)				2
3	1,608	2,130	2,000	3 Previously levied taxes estimated to be received	1,500	1,500		3
4	790	1,211	300	4 Interest	800	800		4
5	30,000	30,000	30,000	5 Transferred IN, from other funds	32,000	32,000		5
6				6 OTHER RESOURCES				6
7	3,879	4,532	3,500	7 State Liquor Commission	3,500	3,500		7
8	378	316	390	8 Cigarette Tax	200	200		8
9	3,994	4,829	2,700	9 State Revenue Sharing	2,100	2,100		9
10	0	0	0	10 DLCDC Coastal Grant	0	0		10
11	3,000	2,700	3,000	11 Marine Assistance Program	2,700	2,700		11
12	1,711	1,101	800	12 Permits, Licenses & Fees	1,000	1,000		12
13	1,296	2,443	1,500	13 Transient Lodging Tax	1,700	1,700		13
14	150	200	200	14 ST Rental Fees	200	200		14
15	8,936	4,094	2,000	15 Police Fines & Assessments	6,000	6,000		15
16	750	1,025	500	16 Hall Rental	1,000	1,000		16
17	0	1,000	1,000	17 DLCDC Planning Grant	1,000	1,000		17
18	0	0	0	18 Refunds	0	0		18
19	5,215	1,025	50	19 Miscellaneous	200	200		19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	173017	177532	170640	29 Total resources, except taxes to be levied	163900	163900	0	29
30			46,000	30 Taxes estimated to be received	46,000	46,000		30
31	48,232	49,507		31 Taxes collected in year levied				31
32	221249	227039	216640	32 TOTAL RESOURCES	209900	209900	0	32

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
GENERAL FUND - ADMINISTRATION
 (name of fund)

CITY OF NEHALEM
 (name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>Administration</u>	Budget For Next Year 2019-2020			1
	Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
2	5,714	5,846	6,123	2	PERSONNEL SERVICES			2
3	4,130	4,815	5,000	3	CITY MANAGER/RECORDER	6,480	6,480	3
4	3,302	3,948	6,000	4	ASSISTANT CITY MANAGER/RECORDER	5,400	5,400	4
5				5	PAYROLL EXPENSES	6,600	6,600	5
6				6				6
7				7				7
8	13,146	14,609	17,123	8	TOTAL PERSONNEL SERVICES	18,480	18,480	0
9	0.20	0.20	0.20	9	Total Full-Time Equivalent (FTE)	0.20	0.20	
10				10	MATERIALS AND SERVICES			10
11	65,337	75,537	93,654	11	See Schedule LB31	96,530	96,530	11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27	65,337	75,537	93,654	27	TOTAL MATERIALS AND SERVICES	96,530	96,530	0
28				28	CAPITAL OUTLAY			28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	0	0	0	35	TOTAL CAPITAL OUTLAY	0	0	0
36	78,483	90,146	110,777	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	115,010	115,010	0

Detailed Requirements

GENERAL FUND - ADMINISTRATION

(Fund)

Historical data			Requirements for GF-Administration (Name of program or organizational unit)	Budget for next year 20 ¹⁹ - 20 ²⁰			
Actual		Adopted budget this year 20 ¹⁸ - 19 ¹⁹		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second preceding year 20 ¹⁶ - 17 ¹⁷	First preceding year 20 ¹⁷ - 18 ¹⁸						
1			1	MATERIALS & SERVICES			1
2			2				2
3	4,655	4,723	3	Utilities	6,000	6,000	3
4	4,950	3,916	4	Insurance	6,780	6,780	4
5	16,871	29,724	5	Professional Services	29,000	29,000	5
6	65	1,431	6	Advertising & Public Notices	1,100	1,100	6
7	488	700	7	Generator	700	700	7
8	5,216	5,007	8	Materials & Supplies	6,000	6,000	8
9	0	0	9	Bank Service Charge	0	0	9
10	0	0	10	Refunds	50	50	10
11	15,600	17,040	11	Police Service Contract	18,800	18,800	11
12	0	0	12	Emergency Management	5,700	5,700	12
13	1,367	715	13	Council Expenses	1,500	1,500	13
14	9,109	5,459	14	City Manager Expenses	6,000	6,000	14
15	4,223	4,816	15	City Recorder Expenses	5,000	5,000	15
16	1,061	254	16	Dues & Subscriptions	300	300	16
17	0	495	17	Ordinance Codification	2,200	2,200	17
18	0	0	18	Oregon Ethics Commission	450	450	18
19	1,535	1,229	19	Maintenance & Repair	2,000	2,000	19
20	0	0	20	Website Redevelopment	5,500	5,500	20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29			29				29
30			30	Total full time equivalent (FTE)*			30
31			31	Ending balance (prior years)			31
32			32	Unappropriated ending fund balance			32
33	65,337	75,537	33	Total requirements	96,530	96,530	33

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
GENERAL FUND - TRANSIENT LODGING

CITY OF NEHALEM

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: Transient Lodging	Budget For Next Year 2019-2020			
	Actual		Adopted Budget This Year 2019-22020		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1	PERSONNEL SERVICES			1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8	0	0	0	8	TOTAL PERSONNEL SERVICES			0
9				9	Total Full-Time Equivalent (FTE)			0
10				10	MATERIALS AND SERVICES			10
11	540	540	600	11	Tillamook County EDC	600	600	
12	250	250	250	12	Col Pac EDD	250	250	
13	1,000	1,000	1,000	13	Nehalem Merchants Association	0	0	
14				14				
15				15				
16				16				
17				17				
18				18				
19				19				
20				20				
21				21				
22				22				
23				23				
24				24				
25				25				
26				26				
27	1,790	1,790	1,850	27	TOTAL MATERIALS AND SERVICES			850
28				28	CAPITAL OUTLAY			28
29				29				
30				30				
31				31				
32				32				
33				33				
34				34				
35	0	0	0	35	TOTAL CAPITAL OUTLAY			0
36	1,790	1,790	1,850	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL			850

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
GENERAL FUND - COMMUNITY DEVELOPMENT
 (name of fund)

CITY OF NEHALEM
 (name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>Community Development</u>	Budget For Next Year 2019-2020			1
	Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
2				PERSONNEL SERVICES				2
3								3
4								4
5								5
6								6
7								7
8	0	0	0	TOTAL PERSONNEL SERVICES	0	0	0	8
9				Total Full-Time Equivalent (FTE)				9
10				MATERIALS AND SERVICES				10
11	640	15,834	18,000	PLANNING CONSULTANT	18,000	18,000		11
12	0	0	500	ADVERTISING & PUBLIC NOTICE	500	500		12
13								13
14								14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27	640	15,834	18,500	TOTAL MATERIALS AND SERVICES	18,500	18,500	0	27
28				CAPITAL OUTLAY				28
29								29
30								30
31								31
32								32
33								33
34								34
35	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	35
36	640	15,834	18,500	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	18,500	18,500	0	36

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
GENERAL FUND - PARKS & RECREATION

CITY OF NEHALEM

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>Parks & Recreation</u>	Budget For Next Year 2019-2020			
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 216-2017	First Preceding Year 2017-2018						
1			1	PERSONNEL SERVICES			1
2			2				2
3			3				3
4			4				4
5			5				5
6			6				6
7			7				7
8	0	0	8	TOTAL PERSONNEL SERVICES	0	0	0
9			9	Total Full-Time Equivalent (FTE)			
10			10	MATERIALS AND SERVICES			10
11	741	676	11	UTILITIES	800	800	11
12	650	0	12	PROFESSIONAL SERVICES	1,000	1,000	12
13	297	823	13	MATERIALS & SUPPLIES	3,000	3,000	13
14	123	1,492	14	MAINTENANCE & REPAIR	1,900	1,900	14
15	3,713	2,770	15	PUBLIC RESTROOMS M/R	4,000	4,000	15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	5,524	5,761	27	TOTAL MATERIALS AND SERVICES	10,700	10,700	0
28			28	CAPITAL OUTLAY			
29			29				29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	0	0	35	TOTAL CAPITAL OUTLAY	0	0	0
36	5,524	5,761	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	10,700	10,700	0

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY
 GENERAL FUND - NON-DEPARTMENTAL
 (name of fund)

CITY OF NEHALEM
 (name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>Non-Departmental</u>	Budget For Next Year 2019-2020			
	Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1				1	PERSONNEL SERVICES			1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8	0	0	0	8	TOTAL PERSONNEL SERVICES			0
9				9	Total Full-Time Equivalent (FTE)			0
10				10	MATERIALS AND SERVICES			10
11	550	500	500	11	OCZMA	0	0	11
12	1,500	1,500	1,500	12	WOMEN'S CRISIS CENTER	1,500	1,500	12
13	224	228	230	13	LEAGUE OF OREGON CITIES	250	250	13
14	198	198	200	14	LOCAL GOVERNMENT PERSONNEL INST.	200	200	14
15	550	550	650	15	EVCNB	650	650	15
16	0	0	0	16	NEHALEM SCHOOL BACKPACK PROGRAM	0	0	16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27	3,022	2,976	3,080	27	TOTAL MATERIALS AND SERVICES	2,600	2,600	0
28				28	CAPITAL OUTLAY			28
29				29				29
30				30				30
31				31				31
32				32				32
33				33				33
34				34				34
35	0	0	0	35	TOTAL CAPITAL OUTLAY	0	0	0
36	3,022	2,976	3,080	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	2,600	2,600	0

FORM
LB-30

REQUIREMENTS SUMMARY
 NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
 GENERAL FUND
 (name of fund)

CITY OF NEHALEM
 (name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-2020		
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2016-2017	First Preceding Year 2017-2018					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 TOTAL DEBT SERVICE	0	0	0
18			18 SPECIAL PAYMENTS			18
19			19			19
20			20			20
21	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0
22			22 INTERFUND TRANSFERS			22
23			23			23
24			24			24
25			25			25
26			26			26
27			27			27
28	0	0	28 TOTAL INTERFUND TRANSFERS	0	0	0
29		12,000	29 OPERATING CONTINGENCY	12,000	12,000	29
30		59,033	30 RESERVED FOR FUTURE EXPENDITURE	50,300	50,240	30
31			31 UNAPPROPRIATED ENDING BALANCE			31
32	0	0	32 Total Requirements NOT ALLOCATED	62,300	62,240	0
33	89,939	106,113	33 Total Requirements for ALL Org.Units/Programs within fund	147,600	147,660	33
34	131,310	120,926	34 Ending balance (prior years)			34
35	221,249	227,039	35 TOTAL REQUIREMENTS	209,900	209,900	0

**RESOURCES
STREET FUND**

(Fund)

CITY OF NEHALEM

Historical Data				RESOURCE DESCRIPTION	2019-2020			
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1	67,748	75,076	110,800	1 Available cash on hand* (cash basis) or	75,000	75,000		1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4	562	743	230	4 Interest	500	500		4
5	10,000	57,500	93,073	5 Transferred IN, from other funds	30,000	30,000		5
6				6 OTHER RESOURCES				6
7	16,778	17,772	15,850	7 ODOT GAS TAX	15,000	15,000		7
8	2,381	2,103	1,600	8 RTI FRANCHISE FEE	1,600	1,600		8
9	4,233	4,338	3,500	9 CHARTER COMMUNICATIONS	3,500	3,500		9
10	2,850	3,296	2,700	10 RECOLOGY FRANCHISE	2,700	2,700		10
11	15,499	14,439	12,000	11 PUD SERVICE AGREEMENT	12,000	12,000		11
12	1,784	1,836	1,850	12 MERCHANTS PARKING LOT LEASE	0	0		12
13	0	0	250	13 MISCELLANEOUS	250	250		13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	121835	177103	241853	29 Total resources, except taxes to be levied	140550	140550	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	121835	177103	241853	32 TOTAL RESOURCES	140550	140550	0	32

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

STREET FUND
(name of fund)

CITY OF NEHALEM
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>Streets</u>	Budget For Next Year 2019-2020		
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2016-2017	First Preceding Year 2017-2018					
1			1	PERSONNEL SERVICES		1
2	5,982	6,162	2	PUBLIC WORKS DIRECTOR	6,700	6,700
3	4,129	4,373	3	MAINTENANCE SPECIALIST I	5,040	5,040
4	6,068	6,805	4	PAYROLL EXPENSES	13,000	13,000
5			5			
6			6			
7			7			
8	16,179	17,340	8	TOTAL PERSONNEL SERVICES	24,740	24,740
9	0.40	0.40	9	Total Full-Time Equivalent (FTE)	0.40	0.40
10			10	MATERIALS AND SERVICES		
11	8,059	7,257	11	UTILITIES	9,500	9,500
12	6,921	8,120	12	INSURANCE	11,150	11,150
13	5,256	6,446	13	PROFESSIONAL SERVICES	8,000	8,000
14	2,830	2,537	14	ENGINEERING & CONSULTING	4,000	4,000
15	528	1,079	15	MAINTENANCE & REPAIRS	1,500	1,500
16	1,784	1,837	16	PARKING LOT LEASE	1,970	1,970
17	1,915	2,495	17	STREET MAINTENANCE & REPAIRS	10,000	10,000
18	3,287	2,230	18	MATERIALS & SUPPLIES	6,600	6,600
19			19			
20			20			
21			21			
22			22			
23			23			
24			24			
25			25			
26			26			
27	30,580	32,001	27	TOTAL MATERIALS AND SERVICES	52,720	52,720
28			28	CAPITAL OUTLAY		
29	0	3,500	0	CITY OF NEHALEM SIGN	0	0
30	0	0	126,155	TOHLS STREET SIDEWALK PROJECT	0	0
31	0	0	30,000	PARKING LOT IMPROVEMENT	30,000	30,000
32						
33						
34						
35	0	3,500	156,155	TOTAL CAPITAL OUTLAY	30,000	30,000
36	46,759	52,841	240,153	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	107,460	107,460

**FORM
LB-30**

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
STREET FUND
 (name of fund)

CITY OF NEHALEM
 (name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-2020		
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2019-2017	First Preceding Year 2017-2018					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			5
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 TOTAL DEBT SERVICE	0	0	0
18			18 SPECIAL PAYMENTS			18
19			19			19
20			20			20
21	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0
22			22 INTERFUND TRANSFERS			22
23			23			23
24			24			24
25			25			25
26			26			26
27			27			27
28	0	0	28 TOTAL INTERFUND TRANSFERS	0	0	0
29		4,000	29 OPERATING CONTINGENCY	4,000		
30			30 RESERVED FOR FUTURE EXPENDITURE			30
31			31 UNAPPROPRIATED ENDING BALANCE	29,090		
32	0	0	32 Total Requirements NOT ALLOCATED	33,090	0	0
33	46,759	52,841	33 Total Requirements for ALL Org.Units/Programs within fund	107,460		
34	75,077	124,262	34 Ending balance (prior years)			
35	121,836	177,103	35 TOTAL REQUIREMENTS	140,550	0	0

**RESOURCES
WATER FUND**

(Fund)

CITY OF NEHALEM

Historical Data				RESOURCE DESCRIPTION	2019-2020			
Actual		Adopted Budget This Year Year 2018-2019	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2016-2017	First Preceding Year 2017-2018							
1	288,185	252,834	260,000	1 Available cash on hand* (cash basis) or	223,313	223,313		1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4	2,193	2,146	1,000	4 Interest	1,900	1,900		4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	503,582	506,567	478,000	7 WATER RECEIPTS	503,000	503,000		7
8	5,500	3,500	2,000	8 WATER CONNECTIONS	2,000	2,000		8
9	966	347	50	9 MATERIAL SALES	50	50		9
10	192	200	100	10 MISCELLANEOUS	100	100		10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	800618	765594	741150	29 Total resources, except taxes to be levied	730363	730363	0	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	800618	765594	741150	32 TOTAL RESOURCES	730363	730363	0	32

**FORM
LB-30**

REQUIREMENTS SUMMARY
ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

WATER FUND
(name of fund)

CITY OF NEHALEM
(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>Water</u>	Budget For Next Year 2019-2020			
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016-2017	First Preceding Year 2017-2018						
1			1	PERSONNEL SERVICES			1
2	51,430	53,014	2	City Manager/Recorder	58,080	58,080	2
3	40,502	43,200	3	Assistant City Manager/Recorder	48,000	48,000	3
4	53,646	55,457	4	Public Works Director	60,000	60,000	4
5	37,358	39,655	5	Maintenance Specialist I	45,360	45,360	5
6	95,996	110,114	6	Payroll Expenses	123,188	123,188	6
7			7				7
8	278,932	301,440	8	TOTAL PERSONNEL SERVICES	334,628	334,628	0
9	3.60	3.60	9	Total Full-Time Equivalent (FTE)	3.60	3.60	
10			10	MATERIALS AND SERVICES			10
11			11	See Schedule on LB31			11
12	110,342	84,613	12	Materials & Services	130,100	130,100	12
13			13				13
14			14				14
15			15				15
16			16				16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27	110,342	84,613	27	TOTAL MATERIALS AND SERVICES	130,100	130,100	0
28			28	CAPITAL OUTLAY			28
29	15,341	14,273	29	Equipment	0	0	29
30			30				30
31			31				31
32			32				32
33			33				33
34			34				34
35	15,341	14,273	35	TOTAL CAPITAL OUTLAY	0	0	0
36	404,615	400,326	36	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	464,728	464,728	0

Detailed Requirements

WATER FUND

(Fund)

Historical data			Requirements for Water (Name of program or organizational unit)	Budget for next year 20 ¹⁹ - 20 ²⁰			
Actual		Adopted budget this year 20 ¹⁸ - 19 ¹⁹		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
Second preceding year 20 ¹⁶ - 17 ¹⁷	First preceding year 20 ¹⁷ - 18 ¹⁸						
1			1	MATERIALS & SERVICES			1
2			2				2
3	13,266	13,663	3	Insurance	19,000	19,000	3
4	5,516	4,489	4	Billing Supplies	6,000	6,000	4
5	19,857	10,115	5	Professional Services	18,000	18,000	5
6	6,436	0.00	6	Engineering/Consulting	5,000	5,000	6
7	407	281	7	Advertising and Public Notice	1,000	1,000	7
8	3,334	1,944	8	Water Testing	4,000	4,000	8
9	4,600	4,996	9	Gas, Oil and Accessories	6,500	6,500	9
10	12,903	16,201	10	Filtration Plant Operation	17,000	17,000	10
11	0	0	11	Chemicals and Supplies	1,500	1,500	11
12	16,064	12,813	12	Materials and Supplies	17,000	17,000	12
13	12,550	8,930	13	Maintenance and Repair	10,000	10,000	13
14	0	0	14	Maintenance Dam and Dam Road	5,000	5,000	14
15	0	0	15	Reservoir Maintenance and Repair	4,000	4,000	15
16	1,593	1,381	16	Training	1,600	1,600	16
17	75	0	17	Food and Travel	600	600	17
18	880	812	18	Dues and Subscriptions	900	900	18
19	12,861	12,420	19	Utilities	13,000		19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29			29				29
30			30	Total full time equivalent (FTE)*			30
31			31	Ending balance (prior years)			31
32			32	Unappropriated ending fund balance			32
33	110,342	88,045	33	Total requirements	130,100	130,100	33

FORM
LB-30

REQUIREMENTS SUMMARY
NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM
WATER FUND
 (name of fund)

CITY OF NEHALEM
 (name of Municipal Corporation)

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2019-2020		
Actual		Adopted Budget This Year 2018-2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2016-2017	First Preceding Year 2017-2018					
1			1 PERSONNEL SERVICES NOT ALLOCATED			1
2			2			2
3			3			3
4	0	0	4 TOTAL PERSONNEL SERVICES	0	0	0
5			5 Total Full-Time Equivalent (FTE)			
6			6 MATERIALS AND SERVICES NOT ALLOCATED			6
7			7			7
8			8			8
9	0	0	9 TOTAL MATERIALS AND SERVICES	0	0	0
10			10 CAPITAL OUTLAY NOT ALLOCATED			10
11			11			11
12			12			12
13	0	0	13 TOTAL CAPITAL OUTLAY	0	0	0
14			14 DEBT SERVICE			14
15			15			15
16			16			16
17	0	0	17 TOTAL DEBT SERVICE	0	0	0
18			18 SPECIAL PAYMENTS			18
19			19			19
20			20			20
21	0	0	21 TOTAL SPECIAL PAYMENTS	0	0	0
22			22 INTERFUND TRANSFERS			22
23	125,931	125,931	23 Transfer to Debt Service Fund	125,932	125,932	
24			24			24
25			25			25
26			26			26
27			27			27
28	125,931	125,931	28 TOTAL INTERFUND TRANSFERS	125,932	125,932	0
29		15,000	29 OPERATING CONTINGENCY	15,000	15,000	
30			30 RESERVED FOR FUTURE EXPENDITURE			30
31		139,956	31 UNAPPROPRIATED ENDING BALANCE	124,703	124,703	
32	125,931	125,931	32 Total Requirements NOT ALLOCATED	265,635	265,635	0
33	404,615	400,326	33 Total Requirements for ALL Org.Units/Programs within fund	464,728	464,728	
34	270,072	239,337	34 Ending balance (prior years)			
35	800,618	765,594	35 TOTAL REQUIREMENTS	730,363	730,363	0

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

TIMBER FUND
(Fund)

CITY OF NEHALEM
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019-2020						
Actual		Adopted Budget Year 2018 -2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2016 -2017	First Preceding Year 2017 -2018									
1			1	RESOURCES			1			
2	310,349	277,988	2	Cash on hand * (cash basis), or	482,000	482,000	2			
3			3	Working Capital (accrual basis)			3			
4			4	Previously levied taxes estimated to be received			4			
5	2,672	6,746	5	Interest	1,500	1,500	5			
6			6	Transferred IN, from other funds			6			
7	0	695,091	7	Timber Sales	275,000	275,000	7			
8	25,000	0	8	Timber Sales Deposit	0		8			
9			9				9			
10	338021	979825	10	Total Resources, except taxes to be levied	758500	758500	0			
11			11	Taxes estimated to be received						
12			12	Taxes collected in year levied						
13	338021	979825	901500	TOTAL RESOURCES	758500	758500	0			
14				REQUIREMENTS **						
15			15	Org Unit or Prog & Activity	Object Classification	Detail				
16	13,268	28,764	85,000	16	Timber	M&S	Consultant & Reforestation	85,000	85,000	
17	0	0	3,000	17	Timber	M&S	Timber Roads M&R	3,000	3,000	
18	0	25,000	25,000	18	Timber	M&S	Timber Deposit Return	25,000	25,000	
19	2,765	2,903	3,500	19	Timber	M&S	Watershed Fire Protection	3,500	3,500	
20	30,000	30,000	30,000	20	Gen. Fund	M&S	Transfer to General Fund	30,000	30,000	
21	10,000	57,500	93,073	21	Street Fund	M&S	Transfer to Street Fund	32,000	32,000	
22	4,000	10,000	0	22	Cemetery Fund	Capital outlay	Transfer to Cemetery Fund	0	0	
23	0	150,000	50,000	23	Water Capital	Capital outlay	Transfer tp Water Capital Fund	50,000	50,000	
24	0	10,000	10,000	24	Build. Reserve	Capital outlay	Transfer to Bldg. Reserve Fund	0	0	
25				25						
26				26						
27				27						
28				28						
29	277,988	665,658		29	Ending balance (prior years)					
30			601,927	30	UNAPPROPRIATED ENDING FUND BALANCE			530,000	530,000	
31	338021	979825	901500	31	TOTAL REQUIREMENTS			758500	758500	0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

BUILDING RESERVE FUND
(Fund)

CITY OF NEHALEM
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019 - 2020			
Actual		Adopted Budget Year 2018 - 2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016 - 2017	First Preceding Year 2017 - 2018						
1			1	RESOURCES			1
2	66,545	66,545	2	Cash on hand * (cash basis), or	72,657	72,657	2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5	419	480	5	Interest	400	400	5
6	10,000	10,000	6	Transferred IN, from other funds	0	0	6
7			7				7
8			8				8
9			9				9
10	76964	77025	10	Total Resources, except taxes to be levied	73057	73057	0
11			11	Taxes estimated to be received			
12			12	Taxes collected in year levied			
13	76964	77025	13	TOTAL RESOURCES	73057	73057	0
14			14	REQUIREMENTS **			14
15			15	Org Unit or Prog & Activity	Object Classification	Detail	15
16	19,510	0	16	Facilities	Capital outlay	Park Shelter/BB Court	0
17	0	0	17	Facilities	Capital outlay	3-5 year old play area	0
18	0	0	18	Facilities	Maintenance	Meeting Hall maintenance/repair	1,250
19			19				
20			20				
21			21				
22			22				
23			23				
24			24				
25			25				
26			26				
27			27				
28			28				
29	57,454	77,025	29	Ending balance (prior years)			29
30		72,253	30	UNAPPROPRIATED ENDING FUND BALANCE			71,807
31	76964	77025	31	TOTAL REQUIREMENTS			73057
							0

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

CEMETERY FUND
(Fund)

CITY OF NEHALEM
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019 - 2020						
Actual		Adopted Budget Year 2018 - 2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body				
Second Preceding Year 2016 - 2017	First Preceding Year 2017 -2018									
1			1	RESOURCES			1			
2	39,481	43,209	2	Cash on hand * (cash basis), or	44,000	44,000	2			
3			3	Working Capital (accrual basis)			3			
4			4	Previously levied taxes estimated to be received			4			
5	310	403	5	Interest	250	250	5			
6	4,000	10,000	6	Transferred IN, from other funds	0	0	6			
7	3,500	2,000	7	Plot Sales	1,500	1,500	7			
8			8				8			
9			9				9			
10	47291	55612	10	Total Resources, except taxes to be levied	45750	45750	0	10		
11			11	Taxes estimated to be received				11		
12			12	Taxes collected in year levied				12		
13	47291	55612	13	TOTAL RESOURCES	45750	45750	0	13		
14			14	REQUIREMENTS **			14			
15			15	Org Unit or Prog & Activity	Object Classification	Detail		15		
16	1,040	1,040	16	Cemetery	Grounds M/R	Mowing	1,700	1,700	16	
17	1,530	609	17	Cemetery	Mat/Supplies	Materials & Supplies	2,000	2,000	17	
18	1,512	1,580	18	Cemetery	Prof. Serv	Professional Services	2,000	2,000	18	
19	0	9,898	19	Cemetery	Capital outlay	Fence	0	0	19	
20	0	0	20	Cemetery	Capital outlay	Extend Waterline	500	500	20	
21			21						21	
22			22						22	
23			23						23	
24			24						24	
25			25						25	
26			26						26	
27			27						27	
28			28						28	
29	43,209	42,485	29	Ending balance (prior years)					29	
30			30	UNAPPROPRIATED ENDING FUND BALANCE			39,550	39,550	30	
31	47291	55612	31	TOTAL REQUIREMENTS			45750	45750	0	31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

WATER CAPITAL PROJECTS FUND
(Fund)

CITY OF NEHALEM
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019 -2020			
Actual		Adopted Budget Year 2018 -2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016 -2017	First Preceding Year 2017-2018						
1			1	RESOURCES			1
2	147,048	138,083	2	Cash on hand * (cash basis), or			2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5	1,069	1,726	5	Interest			5
6	0	150,000	6	Transferred IN, from other funds			6
7	35,585	22,645	7	System Development Charges			7
8			8				8
9			9				9
10	183702	312454	10	Total Resources, except taxes to be levied			10
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	183702	312454	13	TOTAL RESOURCES			13
14			14	REQUIREMENTS **			14
15			15	Org Unit or Prog & Activity	Object Classification	Detail	15
16	45,619	56,097	16	Infrastructure	Capital outlay	Bank & Line Stabalization	16
17	0	0	17	Infrastructure	Capital outlay	Water Line Replacment	17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	138,083	256,357	29	Ending balance (prior years)			29
30		49,650	30	UNAPPROPRIATED ENDING FUND BALANCE			30
31	183702	312454	31	TOTAL REQUIREMENTS			31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM
LB-10**

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

VFW FLAG RESERVE FUND
(Fund)

CITY OF NEHALEM
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2019 -2020			
Actual		Adopted Budget Year 2018 -2019		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2016 -2017	First Preceding Year 2017 -2018						
1			1	RESOURCES			1
2	1,185	1,223	2	Cash on hand * (cash basis), or			2
3			3	Working Capital (accrual basis)			3
4			4	Previously levied taxes estimated to be received			4
5	38	83	5	Interest			5
6			6	Transferred IN, from other funds			6
7			7				7
8			8				8
9			9				9
10	1223	1306	10	Total Resources, except taxes to be levied			10
11			11	Taxes estimated to be received			11
12			12	Taxes collected in year levied			12
13	1223	1306	13	TOTAL RESOURCES			13
14			14	REQUIREMENTS **			14
15			15	Org Unit or Prog & Activity	Object Classification	Detail	15
16	0	317	16	M/S	Supplies	US & State Flags	16
17			17				17
18			18				18
19			19				19
20			20				20
21			21				21
22			22				22
23			23				23
24			24				24
25			25				25
26			26				26
27			27				27
28			28				28
29	1,223	989	29	Ending balance (prior years)			29
30			30	UNAPPROPRIATED ENDING FUND BALANCE			30
31	1223	1306	31	TOTAL REQUIREMENTS			31

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**List requirements by organizational unit or program, activity, object classification, then expenditure detail. If the requirement is "not allocated", then list by object classification and expenditure detail.

Glossary

Accrual Basis. Method of accounting recognizing transactions when they occur without regard toward cash flow timing [ORS 294.311(1)].

Activity. That portion of the work of an organizational unit relating to a specific function or class of functions, a project or program, a subproject or subprogram, or any convenient division of these [ORS 294.311(2)].

Adopted Budget. Financial plan that forms the basis for appropriations. Adopted by the governing body [ORS 294.435].

Ad Valorem Tax. A property tax computed as a percentage of the value of taxable property. See “Assessed Value.”

Appropriation. Authorization for spending a specific amount of money for a specific purpose during a fiscal year. It is based on the adopted budget, including supplemental budgets, if any. It is presented in a resolution or ordinance adopted by the governing body [ORS 294.311(3)].

Approved Budget. The budget that has been approved by the budget committee. The data from the approved budget is published in the Financial Summary before the budget hearing [ORS 294.406].

Assessed Value. The value set on real and personal property as a basis for imposing taxes. It is the lesser of the property’s maximum assessed value or real market value.

Assessment Date. The date on which the real market value of property is set – January 1st.

Bequest. A gift by will of personal property; a legacy.

Billing Rate. The tax rate used to compute ad valorem taxes for each property. When applicable, it is derived from subtracting the timber offset rate from the permanent or operating rate.

Budget. Written report showing the local government’s comprehensive financial plan for one fiscal year. It must include a balanced statement of actual revenues and expenditures during each of the last two years, and estimated revenues and expenditures for the current and upcoming year [ORS 294.311(4)].

Budget Committee. Fiscal planning board of a local government, consisting of the governing body plus an equal number of legal voters appointed from the district [ORS 294.336].

Budget Cycle. The recurring process in which a government prepares, adopts, and implements a spending plan. The budget cycle consists of 1) preparation of a budget proposal, 2) legislative approval of the proposed budget, 3) executive branch implementation of the proposed budget, and 4) preparation of an annual report detailing the results of operations.

Budget Message. Written explanation of the budget and the local government’s financial priorities. It is prepared and presented by the executive officer or chairperson of the governing body [ORS 294.391].

Budget Officer. Person appointed by the governing body to assemble budget material and information and to physically prepare the proposed budget [ORS 294.331].

Budget Transfers. Amounts moved from one fund to finance activities in another fund. They are shown as expenditures in the originating fund and revenues in the receiving fund.

Capital Budget. A spending plan for improvements to or acquisition of land, facilities, and infrastructure. The capital budget 1) balances revenues and expenditures, 2) specifies the sources of revenues, 3) lists each project or acquisition, and 4) must ordinarily be approved by the legislative body.

Capital Outlay. Items which generally have a useful life of one or more years, such as machinery, land, furniture, equipment, or buildings [ORS 294.352(6)].

Capital Projects Fund. A fund used to account for resources, such as bond sale proceeds, to be used for major capital item purchase or construction [OAR 150-294.352(1)].

Cash Basis. System of accounting under which revenues are accounted for only when received in cash, and expenditures are accounted for only when paid [ORS 294.311(7)].

Category of Limitation. The three categories in which taxes on property are placed before the constitutional limits can be tested—education, general government, excluded from limitation [ORS 310.150].

Chart of Accounts. A chart that assigns a unique number to each type of transactions (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

Glossary

Consolidated Billing Tax Rate. The consolidated billing tax rate is a combined total of the billing rates for all taxing districts in the code area but does not include the billing rate for any urban renewal special levies or non-ad valorem taxes, fees, or other charges.

Constitutional Limits. The maximum amount of tax on property that can be collected from an individual property in each category of limitation [Art. XI, Sect.11b, Or. Constitution].

Current Assets. Assets which are available to finance current operations or to pay current liabilities.

Debt Service Fund. A fund established to account for payment of general long-term debt principal and interest [OAR 150-294.352(1)].

Devise. A gift by will of the donor of real property.

Double Majority. A term that refers to an election where at least 50 percent of the registered voters eligible to vote in the election cast a ballot and more than 50 percent voting approve the question.

Education Category. The category for taxes that will be used to support the public school system and are not used to pay exempt bonded indebtedness [ORS 310.150(2)].

Encumbrance. An obligation chargeable to an appropriation and for which part of the appropriation is reserved [ORS 294.311(10)].

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises. They are usually self-supporting. Examples are those funds for water, gas, and electric utilities, swimming pools, airports, parking garages, transit systems, and ports [OAR 150-294.352(1)].

Excluded from Limitation Category. The category for taxes used to pay principal and interest on exempt bonded indebtedness [ORS 310.150(2)].

Exempt Bonded Indebtedness. 1) Bonded indebtedness authorized by a specific provision of the Oregon Constitution, or 2) bonded indebtedness issued as a general obligation on or before November 6, 1990, incurred for capital construction or capital improvements, or 3) bonded indebtedness issued as a general obligation after November 6, 1990, incurred for capital construction or capital improvements with the approval of the electors of the local government. Bonded indebtedness issued to

refund or refinance any bonded indebtedness described above is also included [ORS 310.140(15)].

Expenditures. Total amount incurred if accounts are kept on an accrual basis; total amount paid if accounts are kept on a cash basis [ORS 294.311(12)].

Fiduciary Funds. Funds that account for resources that governments hold in trust for individuals or other governments.

Fiscal Year. A 12-month period to which the annual operating budget applies. At the end of the period, a government determines its financial position and the results of its operations. It is July 1st through June 30th for local governments [ORS 294.311(13)].

Fund. A fiscal and accounting entity with self-balancing accounts to record cash and other financial resources, related liabilities, balances and changes, all segregated for specific, regulated activities and objectives.

Fund Balance. The fund equity of government funds; that is, the difference between a fund's assets and its liabilities.

Fund Type. One of nine fund types: General, special revenue, debt service, capital projects, special assessments, enterprise, internal service, trust and agency, and reserve [OAR 150-294.352(1) and ORS 280.100].

Gap Bonds. Any portion of a local government's property tax levy that is used to repay qualified taxing district obligations. Qualified taxing district obligations include principal and interest on any bond or formal, written borrowing of moneys issued before December 5, 1996, for which ad valorem property tax revenues have been pledged or explicitly committed or that are secured by a covenant to levy. Also included are pension and disability plan obligations that commit property taxes and impose property taxes to fulfill those obligations.

General Fund. A fund used to account for most fiscal activities except those activities required to be accounted for in another fund [OAR 150-294.352(1)].

General Government Category. The category for taxes used to support general government operations that are not for the purposes of paying exempt bonded indebtedness [ORS 310.150(2)].

Governing Body. County court, board of commissioners, city council, school board, board of

Glossary

trustees, board of directors, or other managing board of a local government unit [ORS 294.311(15)].

Grant. A donation or contribution in cash by one governmental unit to another unit which may be made to support a specified purpose or function, or general purpose [294.311(16)].

Interfund Loans. Loans made by one fund to another and authorized by resolution or ordinance. Interfund loans must be repaid in the current fiscal year or budgeted to be repaid in the next fiscal year [ORS 294.460].

Internal Service Fund. A fund used to account for fiscal activities when goods or services are provided by one department or agency to other departments or agencies on a cost-reimbursement basis [ORS 294.470].

Levy. Amount of ad valorem tax certified by a local government for the support of governmental activities.

Liabilities. Debt or other legal obligation arising from transactions in the past which must be liquidated, renewed, or refunded at a future date; does not include encumbrances.

Local Government. Any city, county, port, school district, community college, public or quasi-public corporation (including a municipal utility or dock commission) operated by a separate board or commission; a municipal corporation or municipality [ORS 294.311(19)].

Local Option Tax. Taxing authority voter-approved by a double majority that is in addition to the taxes generated by the permanent tax rate. Local option taxes can be for general operations, a specific purpose or capital projects. They are limited to five years unless they are for a capital project, then they are limited to the useful life of the project or 10 years, whichever is less.

Maximum Assessed Value (MAV). The maximum taxable value limitation placed on real or personal property by the constitution. It can increase a maximum of 3 percent each year. The 3 percent limit may be exceeded if there are qualifying improvements made to the property, such as a major addition or new construction.

Modified Accrual Basis of Accounting. A form of accrual accounting in which 1) expenditures are recognized when the goods or services are received and 2) revenues, such as taxes, are recognized

when measurable and available to pay expenditures in the current accounting period.

Net Working Capital. The sum of the cash balance, accounts receivable expected to be realized during the ensuing year, inventories, supplies, prepaid expenses less current liabilities and, if encumbrance method of accounting is used, reserve for encumbrances [ORS 294.311(20)].

Object Classification. A grouping of expenditures, such as personal services, materials and services, capital outlay, debt services, and other types of requirements [ORS 294.311(22)].

Objects of Expenditure. Items to be purchased in an operating budget. The line items in a budget are sometimes called objects of expenditure.

Operating Budget. That portion of a budget that deals with recurring expenditures such as salaries, electric bills, postage, printing and duplicating, paper supplies, and gasoline. The operating budget may be a separate document from the capital budget, or a consolidated document may be prepared that has one section devoted to operating expenditures and another to capital expenditures. Taken together, the operating and capital budgets should equal the total amount of spending for the fiscal period.

Operating Rate. The rate determined by dividing the local government's operating tax amount by the estimated assessed value of the local government. This rate is needed when a local government wants to impose less tax than its permanent rate will raise.

Ordinance. A formal legislative enactment by the governing board of a municipality.

Organizational Unit. Any administrative subdivision of the local government, especially one charged with carrying on one or more specific functions (such as a department, office or division) [ORS 294.311(23)].

Payroll Expenses. Expenses related to the compensation of salaried employees, such as: Health and accident insurance premiums, Social Security and retirement contributions, and civil service assessments among many others.

Permanent Rate Limit. The maximum rate of ad valorem property taxes that a local government can impose. Taxes generated from the permanent rate limit can be used for any purpose. No action of the local government can increase a permanent rate limit.

Glossary

Prior Years' Tax Levies. Taxes levied for fiscal years preceding the current one.

Program. A group of related activities to accomplish a major service or function for which the local government is responsible [ORS 294.311(25)].

Program Budget. A budget based on the programs of the local government.

Property Taxes. Ad valorem tax certified to the county assessor by a local government unit.

Proposed Budget. Financial and operating plan prepared by the budget officer. It is submitted to the public and the budget committee for review.

Publication. Public notice given by publication in a newspaper of general circulation within the boundaries of the local government; mailing through the US Postal Service by first class mail to each street address within the boundaries of the local government; and hand delivered to each street address within the boundaries of the local government.

Real Market Value (RMV). The amount in cash which could reasonably be expected by an informed seller from an informed buyer in an arm's-length transaction as of the assessment date. In most cases, the values used to test the constitutional limits [ORS 308.205].

Reserve Fund. Established to accumulate money from year to year for a specific purpose, such as purchase of new equipment [ORS 280.100].

Resolution. A formal order of a governing body; lower legal status than an ordinance.

Resource. Estimated beginning funds on hand plus anticipated receipts [ORS 294.361].

Special Levy. A special levy is an ad valorem tax, imposed for an urban renewal plan area. It is not a result of a division of tax but rather imposed directly for the plan area and is attributed to urban renewal

on the tax statement, unlike the division of tax amount.

Special Revenue Fund. A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditure for specific purposes [OAR 150-294.352(1)].

Supplemental Budget. A financial plan prepared to meet unexpected needs or to spend revenues not anticipated when the regular budget was adopted. It cannot be used to authorize a tax [ORS 294.480].

Tax Increment Financing. A financial mechanism for urban renewal plans which captures the tax from the growth in property value within a designated geographical area.

Tax on Property. Any tax, fee, charge or assessment imposed by any government unit upon property or upon a property owner as a direct consequence of ownership of that property [ORS 310.140(1)].

Tax Rate. The amount of tax stated in terms of a unit of tax for each \$1,000 of assessed value of taxable property.

Tax Roll. The official list showing the amount of taxes imposed against each taxable property.

Tax Year. The fiscal year from July 1st through June 30th.

Trust Fund. A fund used to account for fiscal activities of assets held in trust by a local government.

Unappropriated Ending Fund Balance. Amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget, unless necessitated by a qualifying emergency [ORS 294.371].



CITY OF NEHALEM

35900 8TH STREET · P.O. BOX 143

NEHALEM, OR 97131

PH. (503) 368-5627

FX. (503) 368-4175

RESOLUTION 2019-03

A RESOLUTION DECLARING THE CITY'S REQUEST TO RECEIVE GRANT FUNDING THROUGH THE COASTAL ZONE MANAGEMENT GRANT PROGRAM

NOW THEREFORE BE IT RESOLVED, that the Common Council of the City of Nehalem hereby requests continued grant funding through the Department of Land Conservation and Development's Coastal Zone Management grant program for Fiscal Year 2019-2020 in the amount of \$3,000.00

PASSED THIS 10TH DAY OF JUNE 2019 BY THE COMMON COUNCIL OF THE CITY OF NEHALEM, TILLAMOOK COUNTY, OREGON

APPROVED: _____
Bill L. Dillard Jr., Mayor

ATTEST: _____
Dale Shafer, City Manager



CITY OF NEHALEM

35900 8TH STREET · P.O. BOX 143

NEHALEM, OR 97131

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RESOLUTION 2019-04

A RESOLUTION DECLARING THE CITY'S REQUEST TO RECEIVE GRANT FUNDING THROUGH THE OREGON STATE MARINE BOARD

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the City of Nehalem hereby requests continued grant funding through the Oregon State Marine Board's, Maintenance Assistance Program (MAP) grant program for Fiscal Year 2019-2020 in the amount of \$2,700.00.

APPROVED: _____
Bill L. Dillard Jr. Mayor

ATTEST: _____
Dale Shafer, City Manager



CITY OF NEHALEM

35900 8TH STREET · P.O. BOX 143

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RESOLUTION 2019-05

A RESOLUTION ADOPTING RECOLOGY'S SCHEDULE OF SERVICES AND RATES/CHARGES, PURSUANT TO ORDINANCE 2010-03; REPEALING RESOLUTION NO. 2018-07; AND SETTING AN EFFECTIVE DATE OF JULY 1, 2019

WHEREAS, Ordinance 2010-03 adopted a new Solid Waste Franchise Agreement with Recology (formerly known as Western Oregon Waste), thereby repealing all previous Ordinances and Schedules of Services and Rates/Charges relating to Recology's provision of solid waste services within the incorporated City Limits of Nehalem;

WHEREAS, Section 6 of Ordinance 2010-03 establishes that the City shall adopt any and all Schedules of Services and Rates/Charges by Resolution of the Council.

WHEREAS, The Solid Waste Franchise Agreement provides for no more than one rate increase in any 12 month period and **WHEREAS**, the last modification in rates was adopted by Resolution 2018-07 in 2018 and

WHEREAS, Recology is seeking a rate increase in collection rates of 2%, as contained on the Schedule of Services and Rate/Charges attached hereto as Attachment A.

NOW, THEREFORE BE IT RESOLVED that the Common Council of the City of Nehalem:

Section 1. Recology's Schedule of Services and Rates/Charges, as shown on Attachment A hereto is hereby adopted. With an effective date of July 1, 2019.

Section 2. Resolution 2018-07 is hereby repealed in its entirety.

PASSED THIS 10TH DAY OF JUNE, 2019 BY THE COMMON COUNCIL OF THE CITY OF NEHALEM, TILLAMOOK COUNTY, OREGON.

APPROVED: _____
Bill L. Dillard Jr., Mayor

ATTEST: _____
Dale Shafer, City Manager

RECOLOGY WESTERN OREGON
MNW MANZANITA - NEHALEM - WHEELER
SUMMARY RATE SHEET
EFF. DATE: 7/1/2019

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
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CART SERVICES - CURBSIDE

CURBSIDE: WITHIN 4 FEET OF THE CURB OR ROAD, AND AWAY FROM ALL CARS, MAIL BOXES, OR OTHER ITEMS.

32 GALLON CART SERVICE
MONTHLY RATES

32GWC	32G CART-CURB	\$ 25.23	2.00%	\$ 0.50	\$ 25.73
32GEC	32G CART EOW-CURBSIDE	\$ 16.40	2.00%	\$ 0.33	\$ 16.73
32GMC	32G CART MONTHLY-CURB	\$ 8.84	2.00%	\$ 0.18	\$ 9.02
OC3C	32 GAL CART ON CALL CURB	\$ 8.84	2.00%	\$ 0.18	\$ 9.02
	EACH ADDITIONAL - SAME RATE				

90 GALLON CART SERVICE
MONTHLY RATES

90GWC	90G CART-CURB	\$ 42.06	2.00%	\$ 0.84	\$ 42.90
90GEC	90G CART EOW-CURB	\$ 27.33	2.00%	\$ 0.55	\$ 27.88
90GMC	90G CART OAM-CURB	\$ 14.72	2.00%	\$ 0.29	\$ 15.01
OC9C	90 GAL CART ON CALL CURB	\$ 14.72	2.00%	\$ 0.29	\$ 15.01
	EACH ADDITIONAL - SAME RATE				

MONTHLY CART RENT (FOR ON-CALL SERVICE)

90GOC	90G CART WILL CALL-CURB	\$ 2.70	0.00%	\$ -	\$ 2.70
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SPECIAL PICK-UP (FOR OFF-SCHEDULE COLLECT (C/S = Curbside)
RATE PER EACH

SP32C	SPEC P/U 32G CART C/S	\$ 8.84	2.00%	\$ 0.18	\$ 9.02
SP90C	SPEC P/U 90G CART C/S	\$ 14.72	2.00%	\$ 0.29	\$ 15.01

CART SERVICES - NON-CURBSIDE (SIDEYARD)

NON-CURBSIDE: VISIBLE FROM THE STREET, OUTSIDE OF GARAGES AND FENCED AREAS.

32 GALLON CART SERVICE
MONTHLY RATES

32GWS	32G CART-SIDE	\$ 25.74	2.00%	\$ 0.51	\$ 26.25
32GES	32G CART EOW-SIDEYARD	\$ 16.73	2.00%	\$ 0.33	\$ 17.06
32GMS	32G CART MONTHLY-SIDE	\$ 9.02	2.00%	\$ 0.18	\$ 9.20
OC3S	32 GAL CART ON CALL SIDE	\$ 9.02	2.00%	\$ 0.18	\$ 9.20
	EACH ADDITIONAL - SAME RATE				

90 GALLON CART SERVICE
MONTHLY RATES

90GWS	90G CART-SIDE	\$ 64.47	2.00%	\$ 1.29	\$ 65.76
90GES	90G CART EOW-SIDE	\$ 41.94	2.00%	\$ 0.84	\$ 42.78
90GMS	90G CART OAM-SIDE	\$ 22.56	2.00%	\$ 0.45	\$ 23.01
OC9S	90 GAL CART ON CALL SIDE	\$ 22.56	2.00%	\$ 0.45	\$ 23.01
	EACH ADDITIONAL - SAME RATE				

MONTHLY CART RENT (FOR ON-CALL SERVICE)

90GOS	90G CART WILL CALL-SIDE	\$ 2.70	0.00%	\$ -	\$ 2.70
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SPECIAL PICK-UP (FOR OFF-SCHEDULE COLLECT (NON C/S = Non-Curbside)
RATE PER EACH

SP32S	SPEC P/U 32G CART NON C/S	\$ 9.02	2.00%	\$ 0.18	\$ 9.20
SP90S	SPEC P/U 90G CART NON C/S	\$ 22.56	2.00%	\$ 0.45	\$ 23.01

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
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OTHER SERVICES & FEES

EXTRAS - PER UNIT CHARGES (APPROX. 32 GALLONS PER UNIT)

RATE PER EACH

XBAG	EXTRA BAG(S)	\$ 6.64	2.00%	\$ 0.13	\$ 6.77
XBOX	EXTRA BOX	\$ 6.64	2.00%	\$ 0.13	\$ 6.77
XCAN	EXTRA CAN(S)	\$ 6.64	2.00%	\$ 0.13	\$ 6.77
XMISC	EXTRA MISC	\$ 6.64	2.00%	\$ 0.13	\$ 6.77
X32	EXTRA 32G CART(S)	\$ 6.64	2.00%	\$ 0.13	\$ 6.77
X90	EXTRA 90G CART(S)	\$ 10.53	2.00%	\$ 0.21	\$ 10.74

BULKY ITEM COLLECTION (SVC CHARGE + CHARGE PER ITEM)

RATES LISTED ARE FOR COLLECTION AT CURB. ADDITIONAL CHARGES MAY APPLY FOR RETRIEVAL.

RATE PER EACH

APF	REFRIGERATOR/FREEZER	\$ 51.66	0.00%	\$ -	\$ 51.66
APPL	APPLIANCE	\$ 11.48	0.00%	\$ -	\$ 11.48
FURN	FURNITURE CHARGE	\$ 17.22	0.00%	\$ -	\$ 17.22
TREE	EXTRA CHRISTMAS TREE	\$ 13.30	2.00%	\$ 0.27	\$ 13.57
IRSC	IN ROUTE SERVICE CHARGE	\$ 19.91	2.00%	\$ 0.40	\$ 20.31
SC	SERVICE CHARGE	\$ 45.31	2.00%	\$ 0.91	\$ 46.22

RELATED FEES

RATE PER EACH

CRIR	CART REDELIVERY IN ROUTE	\$ 10.00	0.00%	\$ -	\$ 10.00
CROR	CART REDELIVER OUT OF ROUTE	\$ 20.00	0.00%	\$ -	\$ 20.00
CORDF	CONTAINER RE-DELIVERY FEE	\$ 45.31	2.00%	\$ 0.91	\$ 46.22

Note: Re-Delivery fees apply for resume service after suspend.

RATE PER EACH

CCF	CART CLEANING FEE	\$ 10.00	0.00%	\$ -	\$ 10.00
CRF	CART REPLACEMENT FEE	\$ 65.00	0.00%	\$ -	\$ 65.00

Note: Replacement fee is used for loss/damage beyond normal wear and tear.

RATE PER EACH

WLI	WIND LATCH INSTALLATION	\$ 15.00	0.00%	\$ -	\$ 15.00
RF	REINSTATEMENT FEE	\$ 15.00	0.00%	\$ -	\$ 15.00
NSFCF	RETURNED CHECK FEE	\$ 25.00	0.00%	\$ -	\$ 25.00

FRONT-LOAD CONTAINER SERVICE

1 YARD CONTAINERS

MONTHLY RATES

1GW	1YD TRASH	\$ 141.29	2.00%	\$ 2.83	\$ 144.12
1GE	1YD TRASH EOW	\$ 83.20	2.00%	\$ 1.66	\$ 84.86
1GM	1YD TRASH MONTHLY	\$ 51.93	2.00%	\$ 1.04	\$ 52.97
1OC	ON CALL-1YD TRASH	\$ 29.53	2.00%	\$ 0.59	\$ 30.12
1XP	EXTRA PICK UP-1YD TRASH	\$ 29.53	2.00%	\$ 0.59	\$ 30.12

1.5 YARD CONTAINERS

MONTHLY RATES

1HGW	1.5YD TRASH	\$ 176.74	2.00%	\$ 3.53	\$ 180.27
1HGE	1.5YD TRASH EOW	\$ 100.91	2.00%	\$ 2.02	\$ 102.93
1HGM	1.5YD TRASH MONTHLY	\$ 59.74	2.00%	\$ 1.19	\$ 60.93
1HOC	ON CALL-1.5YD TRASH	\$ 38.51	2.00%	\$ 0.77	\$ 39.28
1HXP	EXTRA PICK UP-1.5YD TRASH	\$ 38.51	2.00%	\$ 0.77	\$ 39.28

2 YARD CONTAINERS

MONTHLY RATES

2GW	2YD TRASH	\$ 212.19	2.00%	\$ 4.24	\$ 216.43
2GE	2YD TRASH EOW	\$ 118.64	2.00%	\$ 2.37	\$ 121.01
2GM	2YD TRASH MONTHLY	\$ 68.31	2.00%	\$ 1.37	\$ 69.68
2OC	ON CALL-2YD TRASH	\$ 47.52	2.00%	\$ 0.95	\$ 48.47
2XP	EXTRA PICK UP-2YD TRASH	\$ 47.52	2.00%	\$ 0.95	\$ 48.47

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$	NEW RATE
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3 YARD CONTAINERS

MONTHLY RATES

3GW	3YD TRASH	\$ 283.04	2.00%	\$ 5.66	\$ 288.70
3GE	3YD TRASH EOW	\$ 154.07	2.00%	\$ 3.08	\$ 157.15
3GM	3YD TRASH MONTHLY	\$ 84.67	2.00%	\$ 1.69	\$ 86.36
3OC	ON CALL-3YD TRASH	\$ 65.54	2.00%	\$ 1.31	\$ 66.85
3XP	EXTRA PICK UP-3YD TRASH	\$ 65.54	2.00%	\$ 1.31	\$ 66.85

4 YARD CONTAINERS

MONTHLY RATES

4GW	4YD TRASH	\$ 353.94	2.00%	\$ 7.08	\$ 361.02
4GE	4YD TRASH EOW	\$ 189.53	2.00%	\$ 3.79	\$ 193.32
4GM	4YD TRASH MONTHLY	\$ 101.06	2.00%	\$ 2.02	\$ 103.08
4OC	ON CALL-4YD TRASH	\$ 83.55	2.00%	\$ 1.67	\$ 85.22
4XP	EXTRA PICK UP-4YD TRASH	\$ 83.55	2.00%	\$ 1.67	\$ 85.22

5 YARD CONTAINERS

MONTHLY RATES

5GW	5YD TRASH	\$ 424.82	2.00%	\$ 8.50	\$ 433.32
5GE	5YD TRASH EOW	\$ 224.96	2.00%	\$ 4.50	\$ 229.46
5GM	5YD TRASH MONTHLY	\$ 117.42	2.00%	\$ 2.35	\$ 119.77
5OC	ON CALL-5YD TRASH	\$ 101.52	2.00%	\$ 2.03	\$ 103.55
5XP	EXTRA PICK UP-5YD TRASH	\$ 101.52	2.00%	\$ 2.03	\$ 103.55

6 YARD CONTAINERS

MONTHLY RATES

6GW	6YD TRASH	\$ 495.70	2.00%	\$ 9.91	\$ 505.61
6GE	6YD TRASH EOW	\$ 260.41	2.00%	\$ 5.21	\$ 265.62
6GM	6YD TRASH MONTHLY	\$ 133.78	2.00%	\$ 2.68	\$ 136.46
6OC	ON CALL-6YD TRASH	\$ 119.55	2.00%	\$ 2.39	\$ 121.94
6XP	EXTRA PICK UP-6YD TRASH	\$ 119.55	2.00%	\$ 2.39	\$ 121.94

8 YARD CONTAINERS (NO NEW CUSTOMERS AT THIS SIZE DUE TO SAFETY ISSUES) MONTHLY RATES

8GW	8YD TRASH	\$ 581.85	2.00%	\$ 11.64	\$ 593.49
8GE	8YD TRASH EOW	\$ 303.45	2.00%	\$ 6.07	\$ 309.52
8GM	8YD TRASH MONTHLY	\$ 153.68	2.00%	\$ 3.07	\$ 156.75
8OC	ON CALL-8YD TRASH	\$ 141.44	2.00%	\$ 2.83	\$ 144.27
8XP	EXTRA PICK UP-8YD TRASH	\$ 141.44	2.00%	\$ 2.83	\$ 144.27

CONTAINER MONTHLY RENT (CHARGED TO WILL-CALL CUSTOMERS, SAME FOR ALL SIZES)

RNT1	1YD RENT - TRASH	\$ 20.00	0.00%	\$ -	\$ 20.00
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FRONT-LOAD COMPACTOR RATE FACTORS - For all compacted material, including pre-compacted waste.

Compactor Rating	4 : 1	3 : 1	2 : 1
Factor applied to container rate of same size	1.5	1.3	1.12

DEBRIS BOX SERVICES

SET HAUL FEES (BASED ON AVERAGE TRUCK TIMES)

RATE PER HAUL

DEL	DELIVERY CHARGE	\$ 45.30	2.00%	\$ 0.91	\$ 46.21
10HG	10 YD TRASH BOX HAUL	\$ 228.93	2.00%	\$ 4.58	\$ 233.51
20HG	20 YD TRASH BOX HAUL	\$ 228.93	2.00%	\$ 4.58	\$ 233.51
30HG	30 YD TRASH BOX HAUL	\$ 228.93	2.00%	\$ 4.58	\$ 233.51
47HG	47 YD TRASH BOX HAUL	\$ 228.93	2.00%	\$ 4.58	\$ 233.51
40CG	COMPACTOR HAUL FEE (ALL SIZES)	\$ 267.44	2.00%	\$ 5.35	\$ 272.79

CODE	DESCRIPTION	CURRENT RATE	INC %	INC \$\$	NEW RATE
DEBRIS BOX DISPOSAL FEES (\$\$/TON)					
RATE PER TON					
DFDM	DISPOSAL FEE - DEMOLITION	\$ 89.65	7.95%	\$ 7.13	\$ 96.78
DFG	DISPOSAL FEE - GARBAGE	\$ 89.65	7.95%	\$ 7.13	\$ 96.78
DFWD	DISPOSAL FEE - WOOD	\$ 42.00	0.00%	\$ -	\$ 42.00
DFYD	DISPOSAL FEE - YARD DEBRIS	\$ 79.90	6.67%	\$ 5.33	\$ 85.23

Note: Recycling ton fees will be equal to or less than trash fees, based on current market pricing.

RELATED FEES					RATE PER DAY
RENTD	DAILY RENTAL FEE	\$ 14.07	2.00%	\$ 0.28	\$ 14.35

Note: Daily Rent applies after 48 hours, excluding evenings and weekends.

					RATE PER MONTH
RENTM	MONTHLY RENTAL FEE	\$ 126.13	2.00%	\$ 2.52	\$ 128.65

Note: Monthly rent applies for customers who keep a box for a year or longer.

					RATE PER HOUR
TIME	TRUCK TIME FEE	\$ 119.22	2.00%	\$ 2.38	\$ 121.60
1T1E	1 TRUCK - 1 EMPLOYEE	\$ 119.22	2.00%	\$ 2.38	\$ 121.60
1T2E	1 TRUCK - 2 EMPLOYEES	\$ 178.84	2.00%	\$ 3.58	\$ 182.42

Note: Hourly Truck Time is used for hauls to destinations outside our normal operating areas.

TEMPORARY RENTAL CONTAINERS					RATE PER EACH
3YRGD	DELV 3 YD RENTAL FOR TRASH	\$ 26.33	2.00%	\$ 0.53	\$ 26.86
3YRGP	SERVICE 3 YD RENTAL FOR TRASH	\$ 91.74	2.00%	\$ 1.83	\$ 93.57
3YRXD	ADDL DAY - 3YD RENT CONTAINER	\$ 2.00	0.00%	\$ -	\$ 2.00

Note: Temporary = not longer than 30 days, with 45 days between projects. Rent included for first 7 days.

BULKY ITEMS - DEBRIS BOX

STANDARD FEES APPLY FOR THESE ITEMS IF DECLARED & SEPARATED ACCORDING TO INSTRUCTIONS.

ADDITIONAL FEES MAY APPLY FOR ITEMS FOUND IN LOADS.

					RATE PER EACH
TOFFR	TIRE CHARGE NO RIM	\$ 4.59	0.00%	\$ -	\$ 4.59
TONR	TIRE CHARGE ON RIM	\$ 9.18	0.00%	\$ -	\$ 9.18
APPL	APPLIANCE	\$ 11.48	0.00%	\$ -	\$ 11.48
APF	REFRIGERATOR/FREEZER	\$ 51.66	0.00%	\$ -	\$ 51.66

MEDICAL WASTE COLLECTION SERVICES					RATE PER EACH
M4HSC	4.7 QT SHARPS CONTAINER	\$ 25.53	0.00%	\$ -	\$ 25.53
M10SC	10 QT SHARPS CONTAINER	\$ 28.88	0.00%	\$ -	\$ 28.88
M23SC	23 QT SHARPS CONTAINER	\$ 51.40	0.00%	\$ -	\$ 51.40
9CDBC	9GAL CONFIDENTIAL DOCUMENT BOX	\$ 32.67	0.00%	\$ -	\$ 32.67
M21BX	21 GAL MEDICAL WASTE BOX	\$ 42.97	0.00%	\$ -	\$ 42.97
M48BX	48 GAL MEDICAL WASTE BOX	\$ 49.13	0.00%	\$ -	\$ 49.13
M8GBP	RX MED WASTE TUB	\$ 97.47	0.00%	\$ -	\$ 97.47

Note: Additional fees may apply for overweight tubs. Improperly prepared materials cannot be collected.

Finance Charges (0.75% monthly, 9% annually) will be assessed on any past due amount (excluding amounts in dispute over billing or service issues).
 Billing Terms: Commercial Accounts are billed on a monthly basis.
 Residential accounts are billed once every two months; one in advance and one in arrears.

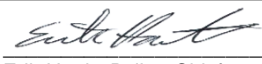
MANZANITA DEPARTMENT OF PUBLIC SAFETY
May 2019 REPORT

	Manz		18 to date	Neh		18 to date	Whe		18 to date
	Mon	Year		Mon	Year		Mon	Year	
PERSON CRIMES									
Homicide									
Kidnap									
Sexual Assault			1						
Assault Simple									
Assault Serious									
Assault/Police Officer									
Domestic Disturbance		1							
Disorderly Conduct									
Resisting Arrest									
Menacing									
Harassment	1	1	2						
Escape									
Reckless Endangering									
Weapon									
PROPERTY CRIMES									
Burglary Residence			1						
Burglary Business		1	1						
Attempted Burglary									
Prowler		1	1						
Arson									
Reckless Burning									
Criminal Mischief	1	3	2						
Theft		2	14				1		
Unauth Use Veh			2	2	2				
Unlawful Entry Veh			2						
Robbery									
Trespass	1	3	3	2					
Littering									
Fraud			1						
NSF Check									
Forgery	1	1	2						
OTHER OFF/CRIMES									
City Ordinance	30	60	74	1	1		1	1	
Animal Complaint	3	10	14						
Fish and Game			3						
Civil	2	10	8				1		
Drug/Liquor				2	2				
Misuse/ Incom 911		1	2	1	1				
Fireworks		1	5						
Susp. Circumstances	3	10	13	2	4	2	1	2	
Disturbance		1					1		
TRAFFIC INCIDENTS									
Accidents		4	5		1				
Warnings	11	56	106	5	44	84	7	73	72
Citations	5	13	46	2	8	29	12	75	64
Crimes		4							
Parking Warnings	6	24	18		3				
Parking Citations	2	12	19	1	2				
Abandoned Vehicles		1							
Vehicle(s) Towed							1		

	Manz		18 to date	Neh		18 to date	Whe		18 to date
	Mon	Year		Mon	Year		Mon	Year	
PERSON OTHER									
Death Natural		1							
Suicide/Attempt	1	1							
Missing / Lost		4	1						
Runaway									
Drowning									
ARREST									
Criminal		5	3	2	3				
Warrant			1			3			2
Detox									
POH									
OTHER									
Loss/Found Property	2	19	12						
Residential Checks	4	50	304						1
Medical Assist	3	17	8	4		10	1	1	3
Fire Dept. Assist	4	9	4	1				1	
Alarms	4	14	24	1		1			1
Unfounded	1	12	8	1		1	1	3	
Open Window/Door		6	14			1			1
Public Assist	24	79	116	2	12	19	3	12	4
Other		21	138	3	10	2		6	5

OREGON STATE PARKS REPORT

	Nehalem		18 to date	Oswald		18 to date
	Mon	Year		Mon	Year	
No Camp Permit Disp						
Camping Proh. Area						
No Day Use Permit	16	54	45			
Viol. Posted Parking			1	5	6	8
Handicap Parking			1			1
Traffic Violation			1			4
General Reg Viol.			7			
Search & Rescue					1	
Ranger Assist		1	2			
Vandalism						
Litter						
Minor in Possession						
Furnishing Alcohol						
Security Checks	65	293	273	38	198	223
Crimes					1	
Other	7	12	27	2	20	20
Arrest						
Wheeler						
Nehalem						
County						
Law Assist	2	6	7	2	8	6
	28	101	75			


 Erik Harth, Police Chief 06/04/2019
 Date