

NEHALEM

City Council

<i>Mayor</i>	Phil Chick	pchick@nehalem.gov
<i>Council President</i>	Hilary Howell	hhowell@nehalem.gov
<i>Councilor</i>	Dave Cram	dcram@nehalem.gov
<i>Councilor</i>	Doug Larzelier	dlarzelier@nehalem.gov
<i>Councilor</i>	Vacant	

City Administration & Staff

<i>City Manager</i>	Melissa Thompson-Kiefer	mthompson@nehalem.gov
<i>Deputy City Recorder</i>	Yuriy Ukhach	yukhach@nehalem.gov
<i>Public Works Director</i>	Brian Moore	bmoore@nehalem.gov
<i>Maintenance Specialist</i>	Chuck Mumm	cmumm@nehalem.gov

City Hall

35900 8th Street
PO Box 143
Nehalem, OR 97131
503-368-5627
www.nehalem.gov

Welcome to

NEHALEM

City Council Meetings



Regular Meeting 6:00 p.m. Second **Monday** Every Month

First Incorporated in 1899, the City of Nehalem is organized as a Council-Manager form of government, whereby the Council serves as the Legislative Body that employs a professional City Manager who serves as the Council's Executive. Whereas the City Manager is the administrative head of the City, all power and authority is vested with the Council to set policy, adopt rules and regulations and represent and carryout the will of the City's residents.

The City was first Incorporated by an Act of the Legislature in 1899. The citizens of Nehalem adopted its first Charter in 1913 and became a Home Rule City. The citizens adopted a new Charter in 1946, and the current Charter was adopted in 1998.

Regular Meetings are held on the second Monday of each month in the City Hall Council Chambers at 6:00 p.m.

The Mayor, or in the Mayor's absence the Council President, presides over Council meetings which are conducted in accordance with *Robert's Rules of Order, Newly Revised Edition*.

The Agenda

The Council considers matters in the order of the printed agenda. All agenda items must be submitted to the City Manager eleven (11) days prior to the regularly scheduled Council meeting. Submitted items are then reviewed by the City Manager and may be scheduled to appear on a Council agenda. Agenda item sponsors will be notified if their matter will appear before the Council, as not all submitted agenda items are scheduled.

Agendas are available to the public online at www.nehalem.gov. Printed agendas are also made available at City Hall and the Nehalem Post Office. To submit an agenda item or for any questions regarding Council Meetings, contact us at:

Nehalem City Hall
35900 8th Street
PO Box 143
Nehalem, OR 97131

Phone: 503-368-5627
Fax: 503-368-4175
Email: mthompson@nehalem.gov

Speaking at Council Meetings

Opportunities for public comment are important for policy development. The City of Nehalem welcomes and encourages all citizens to express their views to their city leaders in a respectful and appropriate manner. It should be noted that City Council meetings are meetings of the public body held in public, not public forums. There are at least two opportunities during a Regular Meeting for the public to speak before the Council; these opportunities are noted below:

Agenda Items: to speak on a topic on the agenda during a Regular Meeting (except public hearings and land use issues):

- Please raise hand and wait to be called upon by the presiding officer.
- State name and address if you have not already done so.
- Then briefly state your comments. You will have 3 minutes.

Public Comment: at the end of the Council meeting/agenda is the opportunity to speak on topics not on the agenda. At this time, you can address the City Council on any matter of public concern, other than an agenda item. The Mayor will ask for public comment from the audience.

Be aware that final Council action on any request, at this meeting, is unlikely because the necessary ordinance, resolution, or background information will not have been prepared. In general Council members will not respond to comments made during the public comment time, except to ask clarifying questions. It is the Council's wish that matters not on the agenda first be pursued with the responsible city staff. Any public requests for Council action will be referred to staff for review before placing on a future meeting agenda.

Public Hearing (if scheduled): to speak on a scheduled hearing topic. The Mayor will identify the subject and announce the opening of the hearing. The Mayor will ask for public comments at the appointed time. The Mayor will announce when the hearing is closed, and there will be no further testimony. Any correspondence regarding a public hearing must be submitted by 3 p.m. the day of the Council meeting. Any correspondence submitted after that time may not be available for consideration by Council.